



CITY OF CHICOPEE

DEPARTMENT OF PUBLIC WORKS

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Elizabeth F. Botelho, P.E.
Superintendent

MEMO

DATE: March 18, 2020
TO: Board of Water and Sewer Commissioners
FROM: Elizabeth Botelho
RE: Suspension of Shut offs and Fees

Due to the recent State of Emergency as a result of the COVID-19 pandemic and the actions taken by Governor Baker for the State and Mayor Vieau for the City, I'm asking that the Board of Water and Sewer Commissioners approve the temporary suspension of all water service shut-offs and application of fees and interest due to delayed bill payment. We will reinstate these policies once the State of Emergency has been lifted.

I appreciate your attention to this matter.

Sincerely,



Elizabeth F. Botelho, P.E.
DPW Superintendent