



CHICOPEE PUBLIC LIBRARY
449 Front Street Chicopee, MA 01013-3106
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APPROVED

DEC 04 2023

Trustees: Normand Girouard, Karen Kamienski, Barbara Pronovost

**Minutes of the Trustees Meeting
November 6, 2023**

1. **Call to order:** Norm Girouard called the regular monthly meeting to order on Monday November 6, 2023 at 9:30am at the Emily L. Partyka Central Branch, 449 Front Street.
2. **Roll call:** Trustees: Norm Girouard, Karen Kamienski, and Barbara Pronovost, Library Director, Laura Bovee, Assistant Library Director, Anne Gancarz.
3. **Minutes: Regular Meeting: October 16, 2023**
Motion: To accept the minutes of the October meeting, as presented.
Motion: Karen Kamienski. Second: Barbara Pronovost. Passed: 3-0

Next scheduled meeting: Monday, December 4, 2023 at 9:30 am.

Location: Emily L. Partyka Central Branch.

4. **Financial Report: November 2, 2023**
Laura Bovee reviewed and discussed balances of LIG, MEG, donations, revolving, and operating accounts.
Motion: To accept the financial report.
Motion: Barbara Pronovost. Second: Karen Kamienski. Passed 3-0.
5. **Correspondence**
Minutes of the Friends of the Library meetings from June, August, and September.
Motion: To accept the Friends of the Library minutes.
Motion: Barbara Pronovost. Second: Karen Kamienski. Passed 3-0
6. **Director's Report:**
 - Library statistics: Circulation, computer usage, and program statistics were reviewed and discussed for October 2023.
 - E-media use is growing considerably. Discussion of how e-media works.
 - New computers are being installed in the Fairview branch library.**Motion:** To accept the Director's Report.
Motion: Karen Kamienski. Second: Barbara Pronovost. Passed 3-0.

7. New Business:

- Discussion of proposed LED sign project, to be funded in part by the Friends of the Library in honor of John Michon who passed away in September
- Update on shade structure project which is moving along nicely
- Discussion of ListenTech assistive listening system in the library. We are waiting for a demonstration.

8. Other Business:

N/A

9. Adjournment

Motion to adjourn at 10:16am

Motion: Barbara Pronovost. Second: Karen Kamienski. Passed 3-0

Respectfully submitted by
Anne Gancarz
Assistant Director
11.06.2023