

Notice of Meeting

To be filed in duplicate

Notice is hereby given in accordance with Chapter 30A, Section 18-25 of the General Laws of a meeting of the:

City Council Meeting – (Mayor’s Briefing)

Meeting will be held at **6:30 PM** on **Tuesday, September 5, 2023**

The location of the meeting will be **Auditorium, 3rd floor, City Hall & via Zoom**

Full description of location **274 Front Street, 3rd floor, Chicopee, MA 01013 & via Zoom**

Join Zoom Meeting

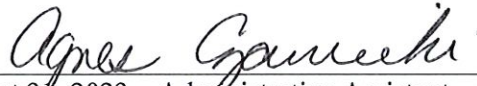
<https://us02web.zoom.us/j/89044992929?pwd=R2xUWUFpckd4NEExKMmhkNWY2RjFpQT09>

Meeting ID: 890 4499 2929 Passcode: 097757

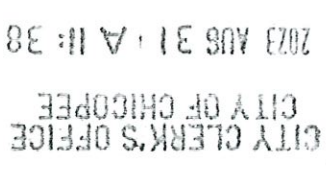
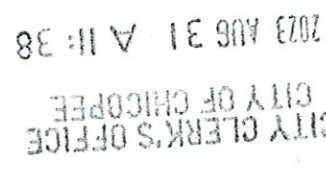
If you have questions call the City Council Office at (413) 594-1435

The purpose of the meeting The Mayor shall brief the City Council regarding the attached Mayoral Orders to be considered by the City Council at its meeting scheduled for September 5, 2023 at 7:15 PM. The Mayor shall also provide the City Council with general City of Chicopee updates.

See attached agenda items attached hereto and incorporated herein.



August 31, 2023 – Administrative Assistant

Date and Time Received by the City Clerk’s Office (electronic stamp)	Date and Time Posted by the City Clerk’s Office (electronic stamp)
	

The City Council Meeting (Mayor's briefing) of the Chicopee City Council will be held on September 5, 2023, at the City of Chicopee City Hall Auditorium located at 274 Front Street, 3rd Floor, Chicopee, Massachusetts at 6:30 p.m. and via Zoom. The items to be discussed include the agenda items listed below and general City of Chicopee updates.

MO-1 Mayor's appropriation of Three hundred sixty-five thousand four hundred and 00/100 dollars (\$365,400.00) to the following named MIS accounts:

T.V. Production Director Salary	\$165,400.00
P.T. Chicopee TV Staff Salary	100,000.00
Chicopee TV Facilities/Equipment	<u>100,000.00</u>
Total	\$365,400.00

from available funds in the Receipts Reserved for Appropriation PEG Access Cable Account.

MO-2 Mayor's appropriation of Twenty-five thousand nine hundred sixty-one and 05/100 dollars (\$25,961.05) to the following named account: Human Resources Special Account for Indemnifications of Police & Fire from available funds in the Stabilization Fund.

MO-3 Mayor's appropriation of One hundred forty-six thousand three hundred seventy and 00/100 dollars (\$146,370.00) to the following named account: City Hall Maintenance Special Account for Main Library BAS (HVAC Controller) Replacement from available funds in the Stabilization for Capital Budgeting Account.

MO-4 Mayor's appropriation of One hundred nineteen thousand six hundred forty-two and 00/100 dollars (\$119,642.00) to the following named account: City Hall Maintenance Special Account for Fire Station #8 James Street BAS (HVAC Controller) Replacement from available funds in the Stabilization for Capital Budgeting Account.

MO-5 Mayor's appropriation of Two hundred forty thousand seven hundred ten and 50/100 dollars (\$240,710.50) to the following named account: Police Special Account for Weaponry Equipment from available funds in the Stabilization for Capital Budgeting Account.

MO-6 Mayor's appropriation of Three hundred ten thousand and 00/100 dollars (\$310,000.00) to the following named account: Fire Special Account for Repaving Apron and Parking Lot at Station #4 from available funds in the Stabilization for Capital Budgeting Account.

MO-7 Mayor's appropriation of Thirty-eight thousand and 00/100 dollars (\$38,000.00) to the following named account: Fire Special Account for Vehicle Purchase from available funds in the Stabilization for Capital Budgeting Account.

MO-8 Mayor's appropriation of Two hundred fifteen thousand four hundred ninety and 00/100 dollars (\$215,490.00) to the following named account: Forestry Special Account for Purchase of a Chipper from available funds in the Stabilization for Capital Budgeting Account.

MO-9 Mayor's appropriation of One hundred two thousand nine hundred twenty-five and 15/100 dollars (\$102,925.15) to the following named account: D.P.W. Parks Special Account for Purchase of Vehicles from available funds in the Stabilizations for Capital Budgeting Account.

- MO-10 Mayor's appropriation of One hundred forty-two thousand five hundred and 00/100 dollars (\$142,500.00) to the following named account: D.P.W. Parks Special Account for Purchase of Equipment from available funds in the Stabilization for Capital Budgeting Account.
- MO-11 Mayor's appropriation of Sixty-six thousand one hundred seventy-eight and 40/100 dollars (\$66,178.40) to the following named account: D.P.W. Parks Special Account for Purchase of a Crew Cab Pickup from available funds in the Stabilization for Capital Budgeting Account.
- MO-12 Mayor's appropriation of Sixty-six thousand one hundred seventy-eight and 40/100 dollars (\$66,178.40) to the following named account: Flood Control Special Account for Purchase of Vehicles from available funds in the Stabilization for Capital Budgeting Account.
- MO-13 Mayor's appropriation of Forty-nine thousand seven hundred sixty-five and 00/100 dollars (\$49,765.00) to the following named account: D.P.W. Administration Special Account for Purchase of Vehicles from available funds in the Stabilization for Capital Budgeting Account.
- MO-14 Ordered that the City Council accept the Planning Department Grant in the amount of One hundred sixteen thousand six hundred and 00/100 dollars (\$116,600.00) from the U.S. Department of Energy (USDOE) Energy Efficiency and Conservation Block Grant Formula Program. Funding from this grant will be utilized to reduce the cost of much needed updates of severely outdated and inefficient lighting in the City Hall Building. Said grant is accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-15 Ordered that the City Council accept the Planning Department Technical Assistant Grant through the Commonwealth of Massachusetts Broadband Institute (MBI) Municipal Digital Equity Planning Program. The City of Chicopee's project has a value of One hundred five thousand and 00/100 dollars (\$105,000.00) and the MBI will provide funds directly to the Pioneer Valley Planning Commission on the City's behalf. Said grant is accepted in accordance with M.G.L. Chapter 44 Section 53A and 53A ½.
- MO-16 Ordered that the City Council accept the Planning Department Municipal Vulnerability Preparedness 2.0 Pilot Grant in the amount of Ninety-five thousand and 00/100 dollars (\$95,000.00) from the Commonwealth of Massachusetts Executive Office of Energy & Environmental Affairs. Funding from this grant will accommodate an updated, in-depth assessment of vulnerabilities and pertinent responses to climate change scenarios that will be strategically implemented. Said grant is accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-17 Mayor's appropriation of Ninety-five thousand and 00/100 dollars (\$95,000.00) to the following named account: Planning Department Special Account for Municipal Vulnerability Preparedness Program from available funds in the Stabilization Fund.
- MO-18 Ordered that the City Council accept the FY'22 FEMA Assistance to Firefighters Grant to the Chicopee Fire Department in the amount of Forty thousand nine hundred seventy-seven and 27/100 dollars (\$40,977.27). Said grant will be used to purchase personal protective equipment including turnout gear, helmets and SCBA equipment and it is accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-19 Mayor's appropriation of Forty thousand nine hundred seventy-seven and 27/100 dollars (\$40,977.27) to the following named account: Fire Special Account for Purchase of Equipment from available funds in the Stabilization Fund.

- MO-20 Mayor's appropriation of Ten thousand two hundred and 00/100 dollars (\$10,200.00) to the following named account: Police Special Account for Purchase of Bullet Proof Vests from available funds in the Stabilization Fund.
- MO-21 Mayor's appropriation of Six thousand and 00/100 dollars (\$6,000.00) to the following named account: Health Expense Account for Special Services from available funds in the Stabilization Fund.
- MO-22 Ordered that the City Council accept the Bulletproof Vest Reimbursement Grant in the amount of Ten thousand eight hundred and 00/100 dollars (\$10,800.00) from the Executive Office of Public Safety and Security Office of Grants and Research to the Chicopee Police Department. Said grant is accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-23 Ordered that the City Council accept the attached named donations in the amount of Three thousand five hundred and 00/100 dollars (\$3,500.00) for the National Night Out Event. Said donations are accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-24 Ordered that the City Council accept the attached in-kind donations with a value of eight hundred sixteen and 00/100 dollars (\$816.00) for the National Night Out Event. Said donations are accepted in accordance with M.G.L. Chapter 44 Section 53A ½.
- MO-25 Be it Ordered that the City of Chicopee Golf Commission is hereby authorized to prepare and release a request for proposal for a five (5) year maintenance contract for the City golf course and the City is hereby authorized to enter into said five (5) year maintenance contract with the successful proponent.
- MO-26 To the City Council
- You are hereby notified that I have this day appointed, Stephen Zajchowski, 23 Caddyshack Drive, Chicopee, MA 01020 as Chief Human Resource Officer, to serve in such office for the term of 3 years beginning on July 1, 2023. To which appointment I ask the confirmation of your honorable council.
- *New appointment
- MO-27 Be it Ordered that the City Council hereby approves the employment agreement between the City of Chicopee and its Chief Human Resources Officer, Stephen Zajchowski, which is attached to this Order as Exhibit A.
- MO-28 To the City Council
- You are hereby notified that I have this day appointed, Elizabette Batista, 77 Howard Street, Ludlow, MA as DPW Superintendent to serve in such office for the term of 5 years beginning on July 1, 2023. To which appointment I ask the confirmation of your honorable council.
- *Re-appointment
- MO-29 Be it Ordered that the City Council approve the five year contract beginning July 1, 2023 through June 30, 2028, for the Superintendent of Public Works and authorize the Council President to sign the contract.

- MO-30 Ordered that the City Council accept the grant to the Chicopee Council on Aging in the amount of Eighteen thousand and 00/100 dollars (\$18,000.00) from the City of Chicopee Community Development Block Grant. Said grant will be used for an exercise program for seniors and it is accepted in accordance with M.G.L. Chapter 44 Section 53A.
- MO-31 Ordered that the City Council accept the donations in the amount of Five thousand eight hundred ninety-six and 50/100 dollars (\$5,896.50) to the Chicopee Council on Aging for senior meals for the month of July 2023. Said donations are accepted in accordance with M.G.L. Chapter 44 Section 53A.

Adjournment:

ATTEST:

A handwritten signature in black ink, appearing to read 'Keith W. Rattell', written in a cursive style.

Keith W. Rattell, City Clerk