

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The City of Chicopee is a federal Entitlement Community for Community Development Block Grant (CDBG) funds and is part of a Consortium with the Cities of Holyoke and Westfield for the federal HOME Investment (HOME) funds. In accordance with the US Department of Housing and Urban Development, the City of Chicopee had undertaken a community-wide dialogue to identify priorities and allocate resources in a five-year planning document, the City' Consolidated Plan (2015-2020). This Annual Action is the final year of that five year cycle. This plan allocates the federal funds for the fiscal year July 1, 2019 through June 30, 2020 towards investment in the Consolidated Plan priorities- economic development, public facilities, public parks, public services and affordable housing.

As of the date of the initial publication of the draft Action Plan, the federal CDBG and HOME allocations had not been released by the US Department of Housing and Urban Development. The City initially published the draft Action Plan with assumptions based upon the federal fiscal year allocations but was able to update the plan immediately following the draft release. The actual allocations only resulted in a small reduction in the Planning and Administrative activity.

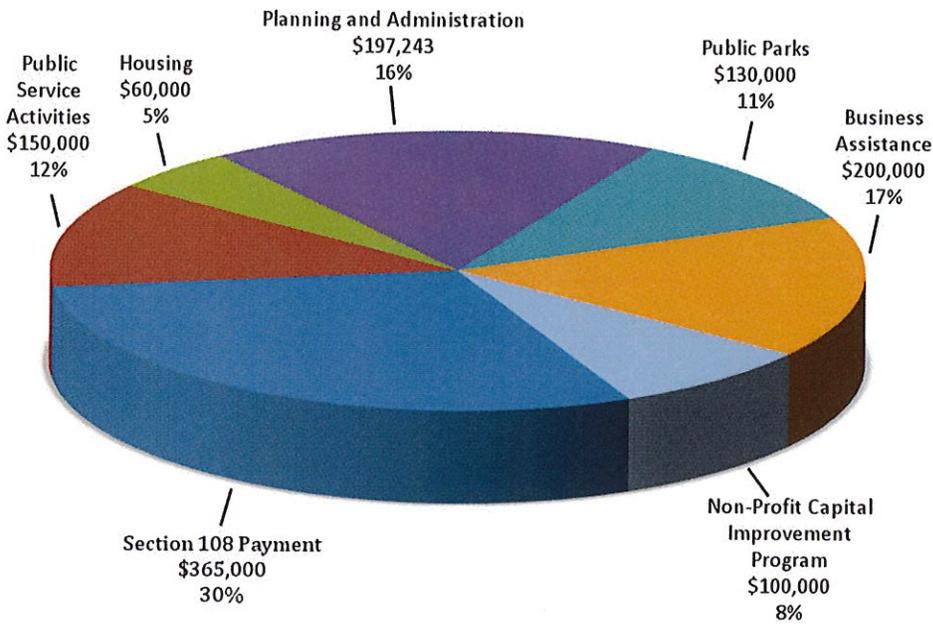
### 2. Summarize the objectives and outcomes identified in the Plan

Responding to input received during the citizen participation process, existing community reports, and quantitative data, the City has established the following high-priority needs:

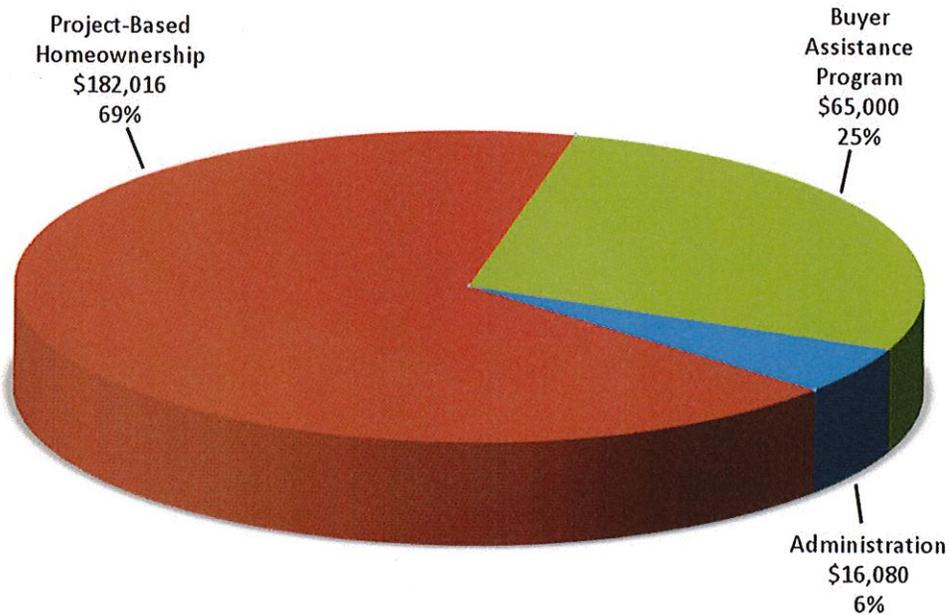
- Encourage small business development and job creation within the Downtown;
- Respond to the need for facility improvements owned and operated by our non-profit providers;
- Improve public parks and recreational facilities in Low Moderate income areas;
- Maximize affordable housing opportunities by creating and preserving affordable rental and homeownership housing;
- Invest in public services that provide new or improved access to programs that serve youth, seniors, and at-risk, vulnerable households; and,
- Coordinate efforts with regional homeless providers to assist in the stabilization of individuals and families at risk of or experiencing homelessness.

The allocation of resources by major program area is as follows:

### YEAR 5 CDBG ANNUAL BUDGET



### YEAR 5 HOME ANNUAL BUDGET



### 3. Evaluation of past performance

The City of Chicopee is responsible for ensuring the compliance with all regulations associated with Community Development Block Grant program and HOME projects undertaken within the City.

The City's Annual Action Plans and associated Consolidated Annual Performance and Evaluation Reports (CAPERs) provide the specifics of projects and programs undertaken by the City. During the program year 2019-2020, the City proposes to continue its investments to address priority needs, ensuring compliant implementation of projects and programs, and achieving anticipated outcomes.

The City proposed to continue to effective and well-received programs- the Non-profit Facility Improvement and the Business Assistance Programs. In addition, investments to improve the quality of life in low and moderate income neighborhoods through the provision of essential services will be continued. In the last program year, the City assisted 2 Non-profits and over 300 low-income households. The City additionally continued its Rental Property Training series and added a Moderate Lead Certification training, which resulted in over 50 small General Contractors and Rental Property Owners receiving lead hazard removal training.

Based upon the interest in and success of the Business Assistance program, the Rental Property Training program, and the Non-profit Capital Improvement program, the City has allocated funds to continue these in fiscal year 2019-2020.

#### **4. Summary of Citizen Participation Process and consultation process**

The City manages its consultation process through inter-departmental coordination, engagement with Business community and Non-profit organizations, as well as direct outreach to residents. Inter-departmental coordination enables the Community Development Department to have knowledge of proposed capital projects and to commit CDBG resources as matching funds towards those efforts. Participating City departments include Planning, Parks and Recreation, and Public Works.

The City also engaged with the Chicopee Housing Authority and Wayfinders INC as operators of public housing and administrators for rental assistance programs. Additionally, the City collaborates with our consortium partners – Holyoke and Westfield- as well as the

City of Springfield. Smaller communities are consulted through staff participation in the Regional Housing Task Force and Pioneer Valley Planning Working groups.

In addition, the Community Development Department implemented a broad-based approach to maximizing citizen participation and stakeholder participation. Additionally the City broadly advertised and conducted Community Needs hearings held on January 17<sup>th</sup> (daytime) and January 23<sup>rd</sup> (evening), a technical assistance workshop on January 30, and a public hearing on April 18, 2019. At the April hearing, the draft Action Plan was released as well as published on the City's website. Notice of these citizen participation opportunities were published in local newspapers, posted on public notice bulletin boards, posted on the City website, and mailed to local community based organizations and agencies.

**5. Summary of public comments**

No written comments were received.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

No written comments were received.

**7. Summary**

The Annual Action Plan is the outcome of a thorough evaluation of the current opportunities to address the community needs identified within the City's five year Consolidated Plan effective 2015-2020. Consistent with the City's Consolidated Plan, the Annual Action plan allocates resources to create economic opportunities, to preserve and produce affordable housing, to improve public facilities, non-profit facilities, and parks and open space, and to provide essential human services.

# The Process

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	City of Chicopee	Community Development Department
CDBG Administrator	City of Chicopee	Community Development Department
HOME Administrator	Holyoke-Chicopee- Westfield Consortium	Community Development Department

Table 1 – Responsible Agencies

### Narrative

The City of Chicopee is a direct Entitlement Community for the Community Development Block Grant (CDBG) and a member of the Holyoke-Chicopee-Westfield HOME Consortium. As a member of the H-C-W Consortium, the City receives a proportional allocation of HOME funds annually.

The Community Development Department is the City Department charged with the administration of the federal Community Development Block Grant (CDBG), and Home Investment Partnership (HOME). The Community Development Department prepares all plans and reports, provides financial oversight, and monitors program compliance.

### Consolidated Plan Public Contact Information

For information about the Consolidated Plan, Annual Action Plan or the Community Development Planning process, please contact

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Klingenberg@chicopeema.gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Chicopee through its Community Development Department undertook extensive consultations with City departments, local businesses, regional planning and economic development agencies, and non-profit organizations serving city residents. The goal of the consultations is to identify program and projects that respond to identified community needs. The consultations were conducted through a variety of methods including interdepartmental coordination, active participation in regional councils and planning entities, one-on-one interviews, and public hearings.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Community Development Department, which is responsible for the development of the Consolidated Plan and subsequent Annual Action Plans, coordinates many of the housing, planning, and homelessness initiatives within the city. Through a network of providers funded with CDBG public service dollars, the City intends to respond to emerging needs and shifts in funding and or eligibility.

The City also engaged with the Chicopee Housing Authority and Wayfinders INC as operators of public housing and administrators for rental assistance programs. Additionally, the City collaborates with our consortium partners – Holyoke and Westfield- as well as the City of Springfield. Smaller communities are consulted through staff participation in the Regional Housing Task Force and Pioneer Valley Planning Working groups.

Human Services providers such the Council on Aging, the Boys and Girls Club, Lorraine’s Soup Kitchen, and the Valley Opportunity Council as the Community Action Agency serving Chicopee, are in regular communication with the Department regarding the needs and services for the city's low and moderate income persons.

In addition the City engaged with the Center for Human Development and Mental Health Association as agencies that are part of the regional health system of care.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Department staff participate on the regional homeless Continuum of Care (CoC). The active participation within the leadership of the CoC provides continued opportunities to coordinate efforts with relevant agencies serving Chicopee's low and moderate income persons. The City prioritizes improving the livability of each neighborhood but with special focus on downtown and its' residents. The City continues to support the development of affordable housing, especially those with comprehensive supportive service available to residents. The Department will continue to seek opportunities to address the needs of homeless persons and to prevent homelessness.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Community Development Administrator serves on the Board of the regional Continuum of Care. Although the City of Chicopee does not receive ESG directly, the City does participate in setting goals and funding allocations within the Western Mass Continuum of Care.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

<b>1</b>	<b>Agency/Group/Organization</b>	<b>City Of Springfield, Office Of Housing</b>
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Regional Meeting led by the Continuum to discuss ongoing shortage of permanent supportive housing on a regional basis.

2	<b>Agency/Group/Organization</b>	<b>Valley Opportunity Council, Inc</b>
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services - Children Services - Elderly Persons Services - Education Services - Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion of emerging needs for living wage jobs and employment opportunities. Continued focus on adult education and work preparedness. Seeking opportunities to leverage programs such as the recently launched home energy program.
3	<b>Agency/Group/Organization</b>	<b>Chicopee Boys And Girls Club</b>
	<b>Agency/Group/Organization Type</b>	Services - Children Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion of the diversification of programming for youth to provide as many opportunities as possible. Discussion of program opportunities such as STEM, music, and arts.
4	<b>Agency/Group/Organization</b>	<b>Chicopee Council On Aging</b>
	<b>Agency/Group/Organization Type</b>	Services - Elderly Persons Services - Persons with Disabilities Services - Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs elder needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of the growing number of elders with multiple needs. Effective participation with other agencies to insure maximum benefit to elders. Focus on health, exercise and movement programs to meet the needs of a more active elder population.
5	Agency/Group/Organization	Womanshelter Compaeras, inc.
	Agency/Group/Organization Type	Housing Services - Housing Services - Children Services - Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of on-going need for emergency shelter for DV families. Anticipated outcome is likely to be continued support for shelter funding.
6	Agency/Group/Organization	Lorraine's Soup Kitchen & Pantry
	Agency/Group/Organization Type	Services - Elderly Persons Services - Health
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Food Insecurity
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion on growing need for food, especially the challenges in certain geographic areas that lack a grocery store. As a result of consultation, agency may seek facilities funding as the agency seeks to reduce its operating costs.
7	Agency/Group/Organization	Mental Health Association
	Agency/Group/Organization Type	Housing Services - Housing Services - Persons with Disabilities Services - homeless Services - Education Services - Employment

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion of existing supported housing properties that are in need of rehabilitation as well. As a result of consultation, the agency is likely to seek facilities funding from CDBG resources. Identify opportunities to enhance the lives of CHD program participants.
<b>8</b>	<b>Agency/Group/Organization</b>	<b>Chicopee Department Of Public Works</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion with the Department regarding opportunities to coordinate with infrastructure improvements. Will evaluate opportunities to enhance the Riverwalk.
<b>9</b>	<b>Agency/Group/Organization</b>	<b>Chicopee Parks &amp; Recreation Department</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Department consulted with the Parks Department regarding the opportunities to support recreational opportunities for low-income youth and potential ready to proceed park projects in Low-Moderate Income areas. The anticipated outcome is redevelopment of a spray park at Lincoln Grove Park and a circuit style fitness court at Senior Center.

10	<b>Agency/Group/Organization</b>	<b>Westfield Bank</b>
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Civic Leaders Business and Civic Leaders Foundation Major Employer Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion regarding housing market and lending. Concerns around overly flexible underwriting by mortgage companies.
11	<b>Agency/Group/Organization</b>	<b>Polish National Credit Union</b>
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Civic Leaders Business and Civic Leaders Foundation Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussion regarding housing market and lending. Need to homebuyer pre and post counseling.

12	<b>Agency/Group/Organization</b>	<b>Chicopee Chamber of Commerce</b>
	<b>Agency/Group/Organization Type</b>	Housing Business Leaders Civic Leaders Business and Civic Leaders Foundation Major Employers
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Small business growth opportunities; efforts at Downtown Revitalization
13	<b>Agency/Group/Organization</b>	<b>Massachusetts Small Business Development Center (MSBDC)</b>
	<b>Agency/Group/Organization Type</b>	Economic Development Business Leaders Civic Leaders Business and Civic Leaders Major Employers Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Assistance available to support small business development and growth.

**Identify any Agency Types not consulted and provide rationale for not consulting**  
All agencies types were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Springfield	The City of Chicopee allocates funding to creation of employment, job training and economic opportunities, affordable housing, and emergency services.

Table 3 - Other local / regional / federal planning efforts

**Narrative**

A guiding plan, the West End Housing Investment Plan, considered in the development of the Action Plan and proposed resource allocation.

In accordance with HUD’s guidance, the City undertook an extensive effort to obtain input into existing community needs and opportunities to improve the lives of low and moderate income persons.

**AP-12 Citizen Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

The City of Chicopee adhered to its recently revised Citizen Participation Plan, which includes the outreach methods recommended by HUD. These outreach efforts included broadly advertised hearings held at convenient locations during evening hours, ongoing dialogue with key stakeholders, and the provision of technical assistance workshops to detail goal setting and allocation process.

The goal setting process includes the review for consistency with the goals established through the Chicopee Housing Authority’s Planning process. The CHA is provided a copy of the draft Annual Action plan.

The Citizen Participation process enabled the City to establish Annual Action Plan goals that capitalized on existing networks, identified opportunities to leverage existing investments, and to focus the investment of public resources on the highest priority needs.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/ broad community  Human Service Providers	Representatives from 2 agencies attended the hearing.	Representatives identified issues of elders and food insecurity.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/ broad community	On January 30th, a Technical Assistance workshop to provide assistance to potential CDBG applicants.	Application specific questions related to eligibility and budgeting were asked by the 8 persons attending the workshop. Participants were interested in a range of eligible uses.	All comments were accepted	
3	Public Meeting	Non-targeted/ broad community	Public hearing on the CDBG FY 2019-2020 plan was held on April 18	The meeting was attended by four residents. Questions on eligibility and proposed uses.	No comments were submitted	

# Expected Resources

## AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

### Introduction

Based upon the federal allocations were released by HUD on May 1, 2018, the City anticipates \$1,147,243 in CDBG and \$258,096 in HOME funds. Prior to the official release the City had assumed level funding along with a contingency plan found in the Appendices. In addition to the 2018-2019 Allocation, the City anticipates \$5,000 in CDBG Program Income and \$50,000 in prior-year funds that have not been expended; the city anticipates a HOME loan repayment of \$5,000.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,147,243	\$5,000	\$50,000	\$1,202,243	\$0	Annual Entitlement funds

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	Public-federal	Affordable Housing	\$258,096	\$0	\$5,000	\$263,096	\$0	Entitlement funds

Table 4 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Entitlement funds that will be used to further the goals of the Strategic Plan may include: private foundations, organizations, and individuals. The following leveraged resources are anticipated during this Annual Action Plan period:

**City General Funds:** The annual City budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure.

**Affordable Housing Resources:** Affordable Housing Developments are likely to utilize a variety of State Housing Resources including Housing Bond funds, the Mass Rental Voucher program, and private mortgage financing.

**Philanthropy:** Private funding from national, state, and local funders including the United Way and private foundations, and private donors are leveraged by funded Public Service providers.

**Section 8 and MRVP funds:** Section 8 is administered by the Chicopee Housing Authority and provides rental subsidies.

**Continuum of Care fund:** Project funds awarded to non-profit human service providers to assist in housing and services to homeless persons.

The HOME program matching requirements are met through State Housing Bond funds and the Mass Rental Voucher program. Matching funds requirements are monitored by the City of Holyoke as the HOME Consortium's Lead Agency.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City intends to dispose of surplus municipal property to further housing and economic development opportunities. While the redevelopment may not be achieved in the 2018-2019 program year, the commencement of disposition of River Mills parcels (Uniroyal) and a former school are anticipated.

**Discussion**

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs.

The Strategic Plan assesses the resources available to meet those needs. The City of Chicopee's investments will leverage public and private funds to address the economic development, affordable housing, community development, and special needs population needs.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Planning and Administration	2015	2019	Planning and Admin	NA	Economic Development Safe Affordable Housing Public Facilities, Parks and Infrastructure Public Services	CDBG: \$197,243  HOME: \$16,080	Other: 0 Other
2	Section 108 Loan Payment	2015	2019	Non-Homeless Special Needs	West End	Public Facilities, Parks and Infrastructure	CDBG: \$365,000	Other: 0 Other
3	Affordable Housing	2015	2019	Affordable Housing Homeless	Chicopee Falls, Chicopee Center, Willimansett	Safe Affordable Housing	CDBG: \$60,000  HOME: \$247,016	Homeowner Housing Rehabilitated: 3 Household Housing Unit Direct Financial Assistance to Homebuyers: 12 Households Assisted
4	Public Facilities and Infrastructure	2015	2019	Non-Homeless Special Needs	NA	Public Facilities, Parks and Infrastructure	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3 facilities/ 50 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Parks and Open Space	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	NA	Public Facilities, Parks and Infrastructure	CDBG: \$130,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
6	Public Services	2015	2019	Homeless Non-Homeless Special Needs	NA	Public Services	CDBG: \$150,000	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
7	Economic Development	2015	2019	Non-Housing Community Development	Chicopee Center	Economic Development	CDBG: \$200,000	Jobs created/retained: 7 Jobs

Table 2 - Goals Summary

### Goal Descriptions

1	Goal Name	Planning and Administration
	Goal Description	The funding necessary to properly administer Community Development Block grant funds.
2	Goal Name	Section 108 Loan Payment
	Goal Description	Funding for the anticipated payment of the Section 108 loan. Loan proceeds were used in the development of Senior Center
3	Goal Name	Affordable Housing
	Goal Description	Funding to oversee the Buyer Assistance program as well as to provide CDBG single purpose grants to low-income homeowners to reduce housing cost through energy conservation.

4	<b>Goal Name</b>	Public Facilities and Infrastructure
	<b>Goal Description</b>	Funding to create a health facility for hospice patients. Funds to improve a group home for youth. Funds to support capital improvements of property owned /utilized by Nonprofit organizations
5	<b>Goal Name</b>	Public Parks and Open Space
	<b>Goal Description</b>	Funding to make Park Improvements in Low Moderate Income area.
6	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Funds to a variety of non-profit partners
7	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Funds to provide Business Assistance in the Chicopee Center /West End Investment Zone

**Table 3 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

The City anticipates that in new housing units the city will serve 3 low income households and 12 moderate income households.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The final allocation of entitlement resources is reflective of the Community development needs and investment opportunities.

#	Project Name	Description
1	Planning and Administration	Oversight of program and planning for investments
2	Section 108 Loan Payment	Payment of loan from Senior Center Development
3	Business Assistance Program	Downtown Business Development
4	Non-Profit Capital Improvement Program	Improve non profit owned properties
5	Public Park	Fitness Court/ Spray Park at Lincoln Grove
6	Public Facilities	Hospice Facility
7	Housing	Heating System Program
8	Public Services	Range of human services

Table 4 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City’s priorities regardless of funding amount remain the payment of the Section 108 loan for the Senior Center. Absent a CDBG commitment, the debt would need to be from a general government source. The Section 108 payment requires 30 % of the Entitlement funds.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	<b>Planning and Administration</b>
	<b>Target Area</b>	NA
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$197,243 HOME:\$16,080
	<b>Description</b>	Funds necessary to properly administer the CDBG and HOME programs.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The CDBG program is anticipated to assist over 1,000 low income households
	<b>Location Description</b>	NA
	<b>Planned Activities</b>	Planning and Administration of the programs
2	<b>Project Name</b>	<b>Section 108 Loan Payment</b>
	<b>Target Area</b>	West End
	<b>Goals Supported</b>	Section 108 Loan Payment
	<b>Needs Addressed</b>	Public Facilities, Parks and Infrastructure
	<b>Funding</b>	CDBG: \$365,000
	<b>Description</b>	Funds to pay the debt service on the 108 loan used to develop the Senior Center
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Senior Center services hundreds of elderly households annually.
	<b>Location Description</b>	5 West Main St., Chicopee
	<b>Planned Activities</b>	Pay debt
3	<b>Project Name</b>	<b>Business Assistance Program</b>
	<b>Target Area</b>	Chicopee Center
	<b>Goals Supported</b>	Economic Development

	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Funding to support For-profit business to create jobs
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated to create 7 fulltime jobs
	<b>Location Description</b>	West End Development Incentive District
	<b>Planned Activities</b>	Provide assistance to business to create jobs.
4	<b>Project Name</b>	<b>Non-Profit Capital Improvement Program</b>
	<b>Target Area</b>	TBD
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities, Parks and Infrastructure
	<b>Funding</b>	\$100,000
	<b>Description</b>	Funds to support capital improvements at properties utilized by Non-profits to provide services to low and moderate income persons
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated that funds will assist 3 Non-profits that provide services to over 50 households
	<b>Location Description</b>	Locations to be determined as Non-Profits request funds.
	<b>Planned Activities</b>	Rehabilitation/Improvements to existing Public Facilities
5	<b>Project Name</b>	<b>Public Park</b>
	<b>Target Area</b>	TBD
	<b>Goals Supported</b>	Public Parks and Open Space
	<b>Needs Addressed</b>	Public Facilities, Parks and Infrastructure
	<b>Funding</b>	CDBG: \$130,000
	<b>Description</b>	Funding to Improve a public park/recreational facility.
	<b>Target Date</b>	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Estimated to assist 500 households
	Location Description	TBD
	Planned Activities	Improvement to a public park
6	<b>Project Name</b>	<b>Housing</b>
	Target Area	City Wide
	Goals Supported	Affordable Housing
	Needs Addressed	Safe Affordable Housing
	Funding	CDBG: \$60,000 HOME: \$ 247,016
	Description	Provision of financing to first time homebuyers and developers; Rehabilitation of homes, operation of energy conservation program
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	45 low income (heating system program); 12 moderate income (homebuyer); 3 low income ( housing production)
	Location Description	TBD
	Planned Activities	Financing to eligible projects
7	<b>Project Name</b>	<b>Public Services</b>
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$150,000
	Description	Range of human services
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	500
	Location Description	City wide
	Planned Activities	After-school programs, elder programs, health and nutrition programs, and homeless programs,

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

CDBG funds will be focused in two areas - the West End Housing Development Zone, which includes Chicopee Center/Downtown, and the Uniroyal/Facemate project site. HOME funds will be targeted to the three lower-income neighborhoods - Chicopee Center, Chicopee Falls, and Willimansett.

### **Geographic Distribution**

#### **Rationale for the priorities for allocating investments geographically**

The targeting of CDBG funds is a result of the need to support the existing Section 108 loan for the Senior Center and continued commitment to achieve economic development in the Downtown.

The rationale for HOME program homeownership geographic targeting is the goal to increase homeownership in the neighborhoods with the lowest homeownership rates. HOME rental targeting is a function of preservation activities and development opportunities.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

The City of Chicopee has adopted public policies and programs that encourage residential investment. These efforts include expedited permitting, government financing to reduce development cost, and high-density zoning regulations. The most significant opportunity is the creation of Housing Development zones that permit not only high-density zoning but also government assistance in the form of tax incentives to produce safe, affordable housing. In the past two years, the City has adopted one Housing Development Incentive Zone (HDIP) and has a second HDIP zone under consideration.

Additional factors that impact the production of Affordable Housing include:

- Costs associated with Mass Building Code;
- Hazards in the built environment such as lead paint;
- Cost of redevelopment of mills and brownfield sites.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City proposes the following actions to lessen the impact of public policies that represent barriers to affordable housing development:

- Participation on a regional level to encourage greater housing opportunities. In the upcoming year, the City has committed \$10,000 to participate in Regional Assessment of Fair Housing
- Utilization of Tax-title and/or Municipal Properties to expand housing and economic opportunities designed to increase resident income. The City has disposed of a former brownfields site where a private developer is siting an assisted living project.
- Utilize HOME funds to insure affordable housing units are not lost.
- Provide Down Payment and Closing Cost assistance to enable low and moderate income buyers to achieve homeownership.
- Support the redevelopment of Housing Development Incentive Zones that encourage high density land use. Two HDIP projects have been approved with projects with more than 200 units in the pre-development phase.
- Continue well-received Rental Property Training with a Fair Housing component - The Trainings targeted to owners of 3-8 unit properties are designed to increase the capacity of owners to provide safe, quality housing.

- Expand the Community Development website to include information for landlords and tenants.

### **Discussion**

The City takes an active, on-going role in the expansion of affordable housing. These efforts seek to preserve the existing inventory of affordable housing: produce additional affordable housing units through zoning, tax incentives, and HOME financing; and improve access through community education to both rental property owners and residents.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The activities selected for funding in this program year 2019-2020 (Year 5 of the approved Consolidated Plan) are those projects that meet a priority need, are ready to proceed, and are likely to provide immediate benefits to low and moderate income persons. Eligible projects include payment on the Section 108 loan specific to the Senior Center development, the successful Non-Profit Capital Improvement and Business Assistance programs, improvement to Public facilities and parks, affordable housing development, first-time homebuyer assistance, and support to non-profit for the provision of services to low and moderate income persons.

After the allocation of funds necessary to administrate the programs (Planning and Administration) and loan payments under the Senior Center 108 loan, priorities were identified through a two methodologies. Eligible activities were selected internally through inter-departmental requests sought to identify opportunities for coordination and externally through a formal solicitation process.

### **Actions planned to address obstacles to meeting underserved needs**

Many of the agencies providing direct care report that the demand far exceeds available resources. This has been especially acute as the area responds to the influx of evacuees from Puerto Rico. The City continues to evaluate the emerging needs and conduct a need assessment meeting prior to the release of our CDBG Request for Proposal release. The Needs Hearing is an opportunity for residents and agencies to give testimony and relevant data on underserved needs. Information gained at through regular contact and the hearing is used as the City makes funding priorities.

The City additionally seeks to expand the availability of affordable housing, which is a well-documented community need. Through the provision of HOME financing and tax incentives and the reuse of city surplus property for the production of affordable housing, the City has added to its Affordable Housing Inventory. In the current year, the City has allocated funds to two supportive housing projects and HOME funds to finance first-time homebuyers and the preservation affordable rental development.

The City has supported and will continue to support the Continuum of Care efforts and programs. The City's Community Development Administrator serves on the Board of Directors of the CoC.

### **Actions planned to foster and maintain affordable housing**

One of the City's highest priorities is the preservation and production of affordable housing. The City's membership within the Holyoke-Chicopee-Westfield Consortium provides access to HOME funding to address this goal. To date, the City has successfully maintained its inventory of affordable housing, despite some projects reaching the end of their period of affordability. One current HOME-funded project is a 222 unit expiring use project, refinancing has been completed resulting in affordability for the next 50 years. By monitoring the Affordable Housing Inventory, the CD staff is aware of and able to be proactive on any units at risk.

In response to the goal of affordable housing development, the City additionally has established high density zones and tax incentives. These efforts, which expand on the HOME financing made available to affordable housing developers year-round, are yielding results. Two rental projects with more than 200 units are in the development pipeline as a direct result of city actions.

The City will also operate a First-time Homebuyer program that provides forgivable loans to eligible households who purchase and occupy homes in CDBG target areas. The City utilizes HOME funds for the Buyer Assistance but has also established a general government funded program providing financial assistance to purchasers of three family properties.

### **Actions planned to reduce lead-based paint hazards**

Hazards created by lead-based paint are addressed through enforcement of the Lead Paint Notification Laws, the promotion of the public funding for lead abatement Program, and the integration of lead remediation in the housing rehabilitation programs and affordable housing development programs.

Public Awareness and Education is the keystone of an effective public health policy. The Commonwealth's Childhood Lead Paint Prevention Program (CLPPP) provides a wealth of information on the hazards, safe treatment, and legal responsibilities related to Lead-based Paint Hazards. The CLPPP additionally tracks childhood blood testing rates and incidence of poisoning. The commitment to raise public awareness led to the passage of Massachusetts' Lead Law that requires property owners to remove or cover all lead paint hazards in homes built before 1978 if a child under six (6) resides in the home.

The City will continue to offer Rental Property Training Sessions targeting owners of properties with 3-8 units. The trainings focus on tenant-landlord law, fair housing, lead paint, and state sanitary code. The goal is to increase the expertise of the rental property owners and to improve the quality of this rental stock. The city will additionally seek to expand the

number of entities certified in moderate risk de-leading. This will be accomplished by hosting the required course work to Chicopee firms and property owners.

### **Actions planned to reduce the number of poverty-level families**

The City of Chicopee has three overarching poverty reducing goals: economic growth, creation of living wage jobs, and self-sufficiency programs and support for households living in poverty. In the long term, this focus on economic development and creation of living wage jobs will mean that more Chicopee residents will be better able to afford housing in Chicopee. In the short term, support and self-sufficiency programs that reduce the likelihood of housing instability, especially of elders and disabled populations.

Performance measures for each Anti-poverty goal are as follows:

#### **Economic Growth and Living Wage jobs**

- Increase commercial property occupancy within Central Business District and Neighborhood Commercial Corridors; Three projects had been funded with a net outcome of 6 Full time jobs in the Central Business District. Additional funds are allocated in this fiscal year.
- Further development of Brownfield sites. One Brownfield redevelopment project in construction is an assisted living facility that was provided Tax Incentive to create affordable units and 65 Full-time living wage jobs.

#### **Support and Self-Sufficiency Programs**

- Increase Chicopee resident participation in Workforce Development programs;
- Reduce housing cost for low income households through energy conservation programs. The city has partnered with Greenspoon Foundation to conduct energy audit and access to energy saving improvements for thousands of Chicopee homeowners. The effort will be expanded this year to include a heating system program.
- Decrease the housing cost burden for low income persons through the preservation and production of affordable housing units.

### **Actions planned to develop institutional structure**

The Institutional structure within the City of Chicopee has been developed over years of successful operation. Chicopee is truly a full-service community. Chicopee has departments including the Board of Health, the Council on Aging, and Veterans Services. In the current

year, the City intends to launch a heating system repair program with referrals from those three municipal departments. The program will complement the federal Heating system replacement program operated by the Valley Opportunity Council. In addition to the essential services provided by these programs, the Chicopee Housing Authority plays a key role in the provision of affordable housing

Through clearly defined roles and responsibilities within a collaborative working environment, the City of Chicopee has a delivery system capable of undertaking projects, programs, and services to meet the priority needs of low and moderate income residents.

The City will continue to enhance its program coordination functions, specifically in the areas of prioritization of projects and performance monitoring. Through interdepartmental communication, the Community Development Department will be readily available to identify ready-to-proceed public works and facility projects. The City will evaluate its process for selection of public service projects to include a greater focus on outcome measures.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City benefits from a strong network of regional housing and human services providers. The City directly operates quality programs for elders through its Council on Aging and for Veteran's through the City's Veterans office.

The City will continue to participate as a member of the Holyoke-Chicopee-Westfield HOME Consortium. Through this participation, the City is able to effectively coordinate its housing agenda with the surrounding communities.

### **Discussion**

See above

**Program Specific Requirements**

**AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

**Introduction**

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$5,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>\$5,000</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 2017, 2018, 2019	90.00%

# Appendices

## Citizen Participation

## SF-424 and Certifications

# Appendices

## Citizen Participation

# City of Chicopee

## **Office of Community Development**

Annual Action Plan

## Community Needs Hearing

Thursday, January 17th at 10:00 AM

Veteran's Service Office

36 Center St, Chicopee, MA



## Application Technical Assistance Workshop

For organizations interested in applying for CDBG funding

Wednesday, January 30th at 10 AM

Veteran's Service Office

36 Center St. Chicopee, MA

Those who need special assistance to participate should contact

the Office of Community Development at 413-594-1490

at least 72 hours prior to the event.

# City of Chicopee

Community Development Block Grant  
& HOME Program Annual Action Plan

## HEARINGS

**Thursday, January 17th at 10:00AM**

Veteran's Services Office, 36 Center Street, Chicopee

*And*

**Wednesday, January 23rd at 7:00PM**

Main Library, 449 Front Street, Chicopee

Individuals needing accommodations should  
contact 413-594-1490 at least 72 hours in advance.



# City of Chicopee

Community Development Block Grant  
& HOME Program Annual Action Plan

## HEARINGS

**Thursday, January 17th at 10:00AM**

Veteran's Services Office, 36 Center Street, Chicopee

*And*

**Wednesday, January 23rd at 7:00PM**

Main Library, 449 Front Steet, Chicopee

Individuals needing accommodations should  
contact 413-594-1490 at least 72 hours in advance.



# Notice of Meeting

To be filed in duplicate

Notice is hereby given in accordance with Chapter 30A, Sections 18-25 of the General Laws of a meeting of the:

Office of Community Development

(Name of the Board, Committee, Commission, Authority, Etc)

The meeting will be held at 7PM On Thursday, April 18, 2019

The location of the meeting will be The Chicopee Library

Full description of location 449 Front Street, Chicopee, MA  
(Street Address)

The purpose of the meeting Community Development Block Grant & HOME Program,  
Annual Action Plan 2019-2020, Draft Annual Plan with proposed goals and funding priorities.



Signature

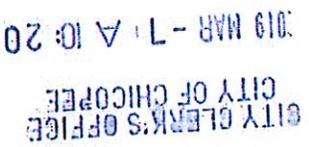
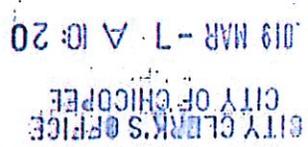
Administrator

Title

3-7-2019

Date of Notice

(to be completed by signing authority)

Date and Time Received by the City Clerk's Office (electronic stamp)	Date and Time Posted by the City Clerk's Office (electronic stamp)
	

**City of Chicopee**  
**Community Development Block Grant**  
**& HOME Program**  
**Annual Action Plan**

**Hearings**

**Thursday, January 17th at 10:00 AM**  
**Veteran's Services Office, 36 Center St., Chicopee**

**And**

**Wednesday, January 23rd at 7:00PM**  
**Main Library, 449 Front St., Chicopee**

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# CHICOPEE

## City of Chicopee Community Development Block Grant & HOME Program Annual Action Plan

### Hearings

Thursday, January 17th at 10:00 AM

Veteran's Services Office, 36 Center St., Chicopee

And

Wednesday, January 23rd at 7:00PM

Main Library, 449 Front St., Chicopee

Individuals needing accommodations  
should contact **413-594-1490**  
at least 72 hours in advance.



# **City of Chicopee**

**Community Development Block Grant & HOME Program**

**Draft Annual Action Plan 2019-2020**

To be published on the City website

<https://www.chicopeema.gov/187/Community-Development>

April 1- May 1

Public Hearing to be held on

Thursday, April 18th at 7:00 pm

Main Library, 449 Front St., Chicopee

Public Comment welcome to [jdias@chicopeema.gov](mailto:jdias@chicopeema.gov) or 413-594-1490

# City of Chicopee

Community Development Block Grant  
& HOME Program  
Annual Action Plan 2019-2020

## Public Hearing

Thursday, April 18th at 7:00 pm  
Main Library, 449 Front St., Chicopee

Draft Annual Plan with proposed goals and  
funding priorities.

# City of Chicopee

Community Development Block Grant  
& HOME Program

Annual Action Plan 2019-2020

## Public Hearing

Thursday, April 18th at 7:00 pm

Main Library, 449 Front St., Chicopee

**Draft Annual Plan with proposed goals and  
funding priorities.**



Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.

APRIL 4-10, 2019 | THEREMINDER.COM

# City of Chicopee

**Community Development Block Grant  
& HOME Program  
Annual Action Plan 2019-2020**

## **Public Hearing**

**Thursday, April 18th at 7:00 pm  
Main Library, 449 Front St., Chicopee**

**Draft Annual Plan with proposed goals  
and funding priorities.**

Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.



APRIL 11-17, 2019 | THEREMINDER.COM

# **City of Chicopee**

**Community Development Block Grant  
& HOME Program  
Annual Action Plan 2019-2020**

## **Public Hearing**

**Thursday, April 18th at 7:00 pm  
Main Library, 449 Front St., Chicopee**

**Draft Annual Plan with proposed goals  
and funding priorities.**

Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.



## SF-424 and Certifications



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
<b>City of Chicopee</b>		UOG Code	
38 Center Street		Organizational DUNS 66981218	
		Organizational Unit CITY	
Chicopee	Massachusetts	Department <b>Community Development</b>	
01020	Country U.S.A.	Division	
<b>Employer Identification Number (EIN):</b>		County	
<b>04-6001385</b>		Date : 7/2019	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Municipality		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s)	
\$CDBG Grant Amount \$1,147,243.	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income 5000		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s) \$1,147,243			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount \$258,096.20	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income \$15,000		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s) \$378,758			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			

<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Kathleen	Middle Initial A	Last Name Lingenberg
Title Community Development Administrator	Phone 413-594-1490	Fax 413-594-1495
eMail klingenberg@chicopee.gov	Grantee Website www.chicopeema.gov	Other Contact
Signature of Authorized Representative 		Date Signed 4-1-19

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

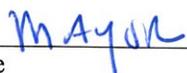
**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

4-1-19  
Date

  
\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2017, 2018, 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

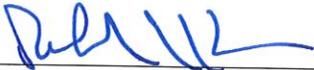
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

4-1-19  
Date

Mayor  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

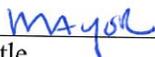
**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date



Title