

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

As a federal Entitlement Community for Community Development Block Grant (CDBG) funds and as part of a Consortium for the federal HOME Investment (HOME) funds, the City of Chicopee has undertaken a community-wide dialogue to identify activities that are consistent with the five-year Consolidated Plan (2015-2020) and allocate the federal funds to further those activities. This Annual Action plan allocates the federal funds for the fiscal year July 1, 2018 through June 30, 2019 towards investment in economic development, public facilities, public parks, public services and affordable housing. The City will continue the successful programs of Nonprofit Capital Improvement Program and the Business Assistance Program.

As of the date of the initial publication of the draft Action Plan, the federal CDBG and HOME allocations had not been released by the US Department of Housing and Urban Development. The City initially published the draft Action Plan that assumed level funding as well as contingency plans for different funding scenarios. That material can now be found in the Appendices.

On May 1, 2018 HUD released the Annual Entitlement Amounts. The final allocations represent an increase from the prior year. The revised Action Plan document was immediately revised to reflect the final allocations and published on May 2, 2018.

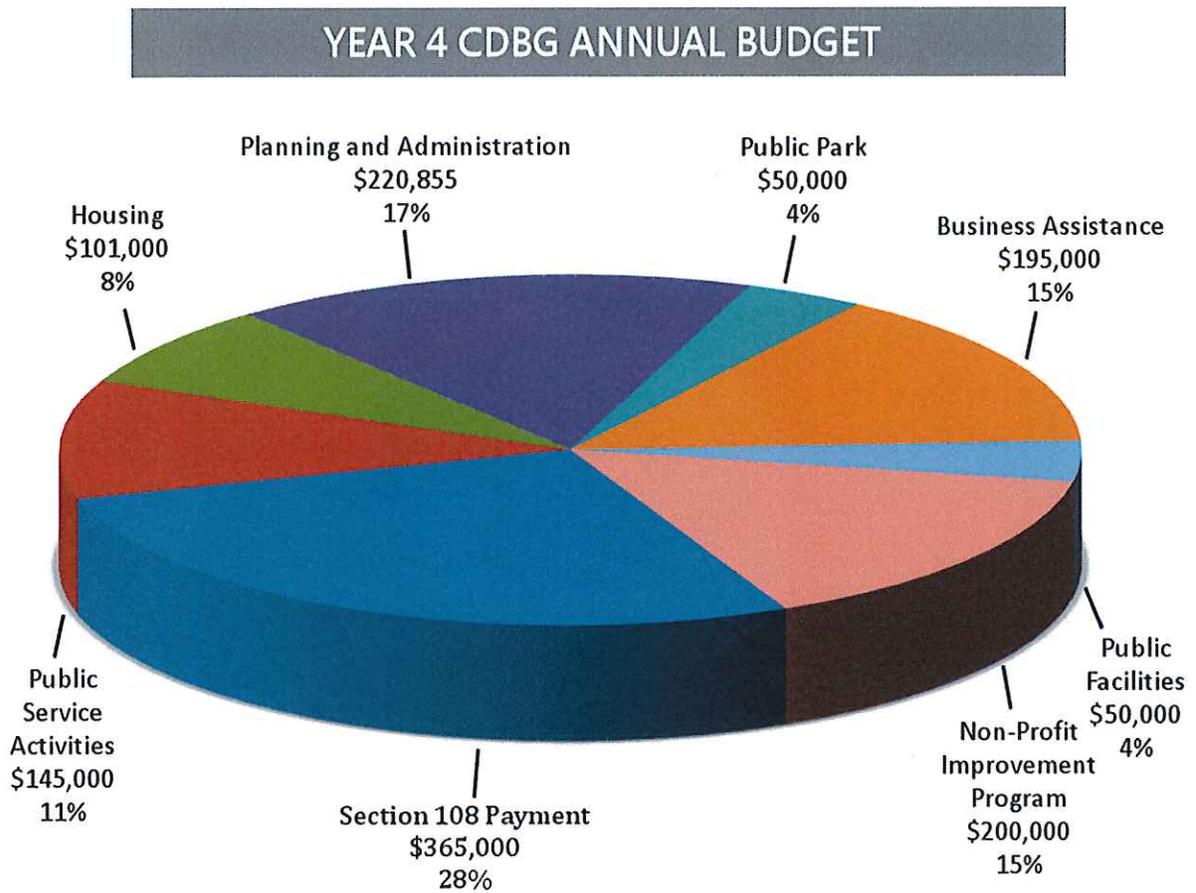
2. Summarize the objectives and outcomes identified in the Plan

Responding to input received during the citizen participation process, existing community reports, and quantitative data, the City has established the following high-priority needs:

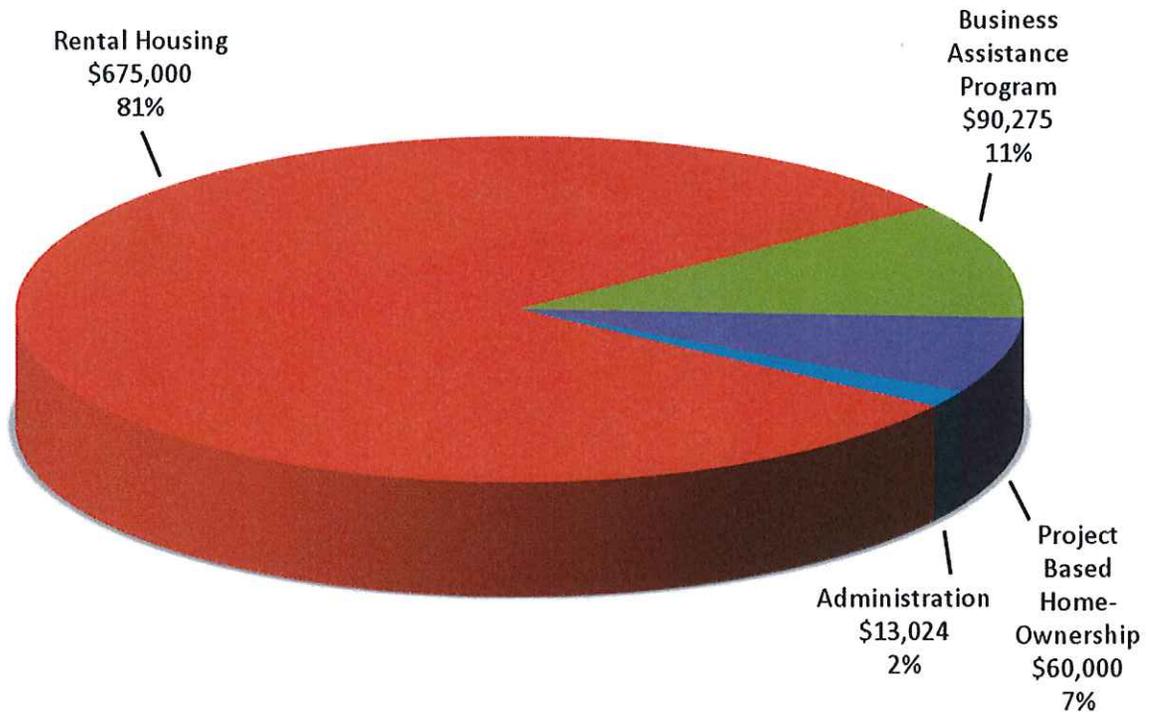
- Encourage small business development and job creation within the Downtown;
- Respond to the need for facility improvements owned and operated by our non-profit providers;
- Improve public parks and recreational facilities in Low Moderate income areas;
- Maximize affordable housing opportunities by creating and preserving affordable rental and homeownership housing;

- Invest in public services that provide new or improved access to programs that serve youth, seniors, and at-risk, vulnerable households; and,
- Coordinate efforts with regional homeless providers to assist in the stabilization of individuals and families at risk of or experiencing homelessness.

The allocation of resources by major program area is as follows:



YEAR 4 HOME ANNUAL BUDGET



3. Evaluation of past performance

The City of Chicopee is responsible for ensuring the compliance with all regulations associated with Community Development Block Grant program and HOME projects undertaken within the City.

The City's Annual Action Plans and associated Consolidated Annual Performance and Evaluation Reports (CAPERs) provide the specifics of projects and programs undertaken by the City. During the program year 2018-2019, the City proposes to continue its investments to address priority needs, ensuring compliant implementation of projects and programs, and achieving anticipated outcomes.

Projects during the 2017-2018 year included redevelopment/ disposition of former brownfields sites, the launch of the successful Non-profit Facility Improvement and Business Assistance Programs, investments to improve the quality of life in low and moderate income neighborhoods, and the provision of essential services to over 400 low-income households. The City additionally allocated funding to provide rental property ownership training with a

goal of expanding the capacity of our smaller property owners. The 2017-2018 program year is slated to achieve all proposed goals.

Based upon the interest in and success of the Business Assistance program, the Rental Property Training program, and the Non-profit Capital Improvement program, the City has allocated funds to continue these in fiscal year 2018-2019. Additionally, the City has shifted funds from Brownfields to housing activities and park/ recreational improvements. This funding shift is a function of CDBG funds not being needed to leverage EPA funds in the 2018-2019 year. The allocation of funds towards housing and public park/recreation improvements is consistent with the achievement of goals identified within Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

The City manages its consultation process through inter-departmental coordination, engagement with Business community and Non-profit organizations, as well as direct outreach to residents. Inter-departmental coordination enables the Community Development Department to have knowledge of proposed capital projects and to commit CDBG resources as matching funds towards those efforts. Participating City departments include Planning, Parks and Recreation, and Public Works.

In addition, the Community Development Department implemented a broad-based approach to maximizing citizen participation and stakeholder participation. Citizen Participation efforts included a community survey, that included outreach by our community-based partners to directly to program beneficiaries. Additionally the City broadly advertised and conducted a Community Needs hearing held on January 10, a technical assistance workshop on January 30, and a public hearing on April 11, 2018. At the April hearing , the draft Action Plan was released as well as published on the City's website. Notice of these citizen participation opportunities were published in local newspapers, posted on public notice bulletin boards, posted on the City website, and mailed to local community based organizations and agencies.

5. Summary of public comments

A summary of public comments is found within Section AP-15 Citizen Participation. The summary included results from a community survey that were received from 99 households.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

The Annual Action Plan is the outcome of a thorough evaluation of the current opportunities to address the community needs identified within the City's five year Consolidated Plan effective 2015-2020. Consistent with the City's Consolidated Plan, the Annual Action plan allocates resources to create economic opportunities, to preserve and produce affordable housing, to improve public facilities, non-profit facilities, and parks and open space, and to provide essential human services.

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|--|----------------------------------|
| Lead Agency | City of Chicopee | Community Development Department |
| CDBG Administrator | City of Chicopee | Community Development Department |
| HOME Administrator | Holyoke-Chicopee- Westfield Consortium | Community Development Department |

Table 1 – Responsible Agencies

Narrative

The City of Chicopee is a direct Entitlement Community for the Community Development Block Grant (CDBG) and a member of the Holyoke-Chicopee-Westfield HOME Consortium. As a member of the H-C-W Consortium, the City receives a proportional allocation of HOME funds annually.

The Community Development Department is the City Department charged with the administration of the federal Community Development Block Grant (CDBG), and Home Investment Partnership (HOME). The Community Development Department prepares all plans and reports, provides financial oversight, and monitors program compliance.

Consolidated Plan Public Contact Information

For information about the Consolidated Plan, Annual Action Plan or the Community Development Planning process, please contact

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Chicopee through its Community Development Department undertook extensive consultations with City departments, local businesses, regional planning and economic development agencies, and non-profit organizations serving city residents. The goal of the consultations is to identify program and projects that respond to identified community needs. The consultations were conducted through a variety of methods including interdepartmental coordination, active participation in regional councils and planning entities, one-on-one interviews, a community survey including a web-based component, and public hearings.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Community Development Department, which is responsible for the development of the Consolidated Plan and subsequent Annual Action Plans, coordinates many of the housing, planning, and homelessness initiatives within the city. Through a network of providers funded with CDBG public service dollars, the City intends to respond to emerging needs and shifts in funding and or eligibility.

Human Services providers such the Council on Aging, the Boys and Girls Club, and the Valley Opportunity Council as the Community Action Agency serving Chicopee, are in regular communication with the Department regarding the needs and services for the city's low and moderate income persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Department staff participate on the regional homeless Continuum of Care (CoC). The active participation within the leadership of the CoC provides continued opportunities to coordinate efforts with relevant agencies serving Chicopee's low and moderate income persons. Most recently the focus has been on evacuees from Puerto Rico and efforts to provide emergency services. The City continues to support the development of affordable housing, especially those with comprehensive supportive service available to residents. In the past two years, the city has supported two such service-enriched projects. The Department will continue to seek those opportunities.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Community Development Administrator serves on the Board of the regional Continuum of Care. Although the City of Chicopee does not receive ESG directly, the City does participate in setting goals and funding allocations within the Western Mass Continuum of Care.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

| | | |
|----------|--|---|
| 1 | Agency/Group/Organization | City Of Springfield, Office Of Housing |
| | Agency/Group/Organization Type | Regional organization |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Regional Meeting led by the Continuum to discuss impact of Puerto Rican evacuees and impact on housing and services. |
| 2 | Agency/Group/Organization | Valley Opportunity Council, Inc |
| | Agency/Group/Organization Type | Housing Services - Housing Services - Children Services - Elderly Persons Services - Education Services - Employment |

| | | |
|----------|--|--|
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Economic Development Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion of emerging needs for living wage jobs and employment opportunities. Continued focus on adult education and work preparedness. VOC is very engaged in serving Puerto Ricans who fled the island after disaster. Discussion on how to best deliver services to this group. |
| 3 | Agency/Group/Organization | Chicopee Boys And Girls Club |
| | Agency/Group/Organization Type | Services - Children Business Leaders |
| | What section of the Plan was addressed by Consultation? | Homelessness Needs - Unaccompanied youth Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion of the diversification of programming for youth to provide as many opportunities as possible. Discussion of capital needs projects. Consultation is likely to result in additional funding allocation to the non-profit capital improvement program |
| 4 | Agency/Group/Organization | Chicopee Council On Aging |
| | Agency/Group/Organization Type | Services - Elderly Persons Services - Persons with Disabilities Services - Health |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs elder needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion of the growing number of elders with multiple needs. Effective participation with other agencies to insure maximum benefit to elders. Anticipated outcome to include collaborative application on food security. |

| | | |
|---|--|---|
| 5 | Agency/Group/Organization | Womanshelter Compaeras, inc. |
| | Agency/Group/Organization Type | Housing Services - Housing Services - Children Services - Victims of Domestic Violence |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion of on-going need for emergency shelter for DV families. Anticipated outcome is likely to be continued support for shelter funding. |
| 6 | Agency/Group/Organization | Lorraine's Soup Kitchen & Pantry |
| | Agency/Group/Organization Type | Services - Elderly Persons Services - Health |
| | What section of the Plan was addressed by Consultation? | Anti-poverty Strategy Food Insecurity |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion on growing need for food, especially the challenges in certain geographic areas that lack a grocery store. Agency is looking at expanding into additional site for distribution of pantry items. As a result of consultation, agency may seek facilities funding but is also discussing partnerships with the Senior Center. |
| 7 | Agency/Group/Organization | Center For Human Development (CHD) |
| | Agency/Group/Organization Type | Housing Services - Housing Services - Persons with Disabilities Services - homeless Services - Education Services - Employment |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy |

| | | |
|-----------|--|---|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion of existing supported housing properties that are in need of rehabilitation as well as desire to expand programming for disable young persons. As a result of consultation, the agency is likely to seek facilities funding from CDBG resources. |
| 8 | Agency/Group/Organization | Chicopee Department Of Public Works |
| | Agency/Group/Organization Type | Other government - Local |
| | What section of the Plan was addressed by Consultation? | Economic Development |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion with the Department regarding opportunities to coordinate with infrastructure improvements. Anticipated outcome will be the DPW's review of ready- to-proceed projects within CDBG target areas. |
| 9 | Agency/Group/Organization | Chicopee Parks & Recreation Department |
| | Agency/Group/Organization Type | Other government - Local |
| | What section of the Plan was addressed by Consultation? | Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Department consulted with the Parks Department regarding the opportunities to support recreational opportunities for low-income youth and potential ready- to- proceed park projects in Low-Moderate Income areas. The anticipated outcome is programming at the old Falls Library which is being rehabilitated by Holyoke-Chicopee-Springfield Head Start for a Child Care Center. |
| 10 | Agency/Group/Organization | Westfield Bank |
| | Agency/Group/Organization Type | Housing Business Leaders Civic Leaders Business and Civic Leaders Foundation Major Employer Private Sector Banking / Financing |

| | | |
|-----------|--|--|
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Market Analysis Economic Development |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussion regarding housing market and lending. Concerns around overly flexible underwriting by mortgage companies. |
| 11 | Agency/Group/Organization | HAP Housing/ Wayfinders |
| | Agency/Group/Organization Type | Regional Agency |
| | What section of the Plan was addressed by Consultation? | Housing Needs Assessment Homeless Needs Assessment Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Discussions on regional housing assessment, Language Access Plans, and Rental Property Owner training. |
| 12 | Agency/Group/Organization | Massachusetts Housing |
| | Agency/Group/Organization Type | State wide agency |
| | What section of the Plan was addressed by Consultation? | Housing Need Market Assessment Anti-Poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Participate in monthly meetings to identify and reduce barriers to housing and homeownership. Opportunities and resources to improve existing housing stock. |
| 13 | Agency/Group/Organization | Pioneer Valley Planning Commission |
| | Agency/Group/Organization Type | Regional Planning |
| | What section of the Plan was addressed by Consultation? | Housing Need Market Assessment |

| | | |
|----|---|--|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Quarterly meetings of municipalities and providers around housing access and regional housing market and need. |
| 14 | Agency/Group/Organization | Chicopee Chamber of Commerce |
| | Agency/Group/Organization Type | Local agency |
| | What section of the Plan was addressed by Consultation? | Market Assessment Economic Development |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Regular meetings around job creation and micro-enterprise programs. Coordination of efforts with Mass Office of Small Business Development |

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies types were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|-------------------|---------------------|--|
| Continuum of Care | City of Springfield | The City of Chicopee allocates funding to creation of employment, job training and economic opportunities, affordable housing, and emergency services. |

Table 3 - Other local / regional / federal planning efforts

Narrative

In accordance with HUD’s guidance, the City undertook an extensive effort to obtain input into existing community needs and opportunities to improve the lives of low and moderate income persons. In an effort to increase resident input, the Community Development department undertook a community needs survey. Paper copies of the survey were available at Veteran's Service, the Boys and Girls Club, and the Valley Opportunity Council; a web-based component was on the City's site for 30 days. The effort resulted in direct input from 99 households.

AP-12 Citizen Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City of Chicopee adhered to its recently revised Citizen Participation Plan, which includes the outreach methods recommended by HUD. These outreach efforts included broadly advertised hearings held at convenient locations during evening hours, ongoing dialogue with key stakeholders, and the provision of technical assistance workshops to detail goal setting and allocation process. Additionally, the City conducted a web based survey which achieved 99 responses.

The goal setting process includes the review for consistency with the goals established through the Chicopee Housing Authority’s Planning process. The CHA is provided a copy of the draft Annual Action plan.

The Citizen Participation process enabled the City to establish Annual Action Plan goals that capitalized on existing networks, identified opportunities to leverage existing investments, and to focus the investment of public resources on the highest priority needs.

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/ attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|--|---|--|--|---------------------|
| 1 | Public Meeting | Non-targeted/ broad community Human Service Providers | Representatives from 3 agencies attended the hearing. | Comments on growing need for food security, especially among elders and disabled. Additional comments on homeless numbers - Domestic violence survivors. | All comments were accepted | |

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/ attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|---|--|---|--|---------------------|
| 2 | Survey | Persons with disabilities Non-targeted/ broad community | Web- based survey that was distributed through local providers to solicit input on community needs. | The city had 99 households respond to the survey | All comments were accepted | |
| 3 | Public Meeting | Non-targeted/ broad community | On January 31st, a Technical Assistance workshop to provide assistance to potential CDBG applicants. | Application specific questions related to eligibility and budgeting were asked by the 8 persons attending the workshop. | All comments were accepted | |
| 4 | Public Meeting | Non-targeted/ broad community | Public hearing on the CDBG FY 2018-2019 plan will be held on April 11 | No comments were received | NA | |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Based upon the federal allocations were released by HUD on May 1, 2018, the City anticipates \$1,171,855 in CDBG and \$283,299 in HOME funds. Prior to the official release the City had assumed level funding along with a contingency plan found in the Appendices. In addition to the 2018-2019 Allocation, the City anticipates \$5,000 in CDBG Program Income and \$150,000 in prior-year funds that have not been expended; the city anticipates a HOME loan repayment of \$550,000 and Program Income of \$5,000.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 4 | | | | Expected Amount Available Remainder of ConPlan | Narrative Description |
|---------|------------------|--|----------------------------------|-----------------------|-----------------------------|--------------|--|--------------------------|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | \$1,171,855 | \$5,000 | \$150,000 | \$1,326,855 | \$1,171,855 | Annual Entitlement funds |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 4 | | | | Expected Amount Available Remainder of ConPlan | Narrative Description |
|---------|-----------------|--------------------|----------------------------------|-----------------------|-----------------------------|--------------|--|-----------------------|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| HOME | Public-federal | Affordable Housing | \$283,299 | \$550,000 | \$5,000 | \$838,299 | \$283,299 | Entitlement funds |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Entitlement funds that will be used to further the goals of the Strategic Plan may include: private foundations, organizations, and individuals. The following leveraged resources are anticipated during this Annual Action Plan period:

City General Funds: The annual City budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure.

Affordable Housing Resources: Affordable Housing Developments are likely to utilize a variety of State Housing Resources including Housing Bond funds, the Mass Rental Voucher program, and private mortgage financing.

Philanthropy: Private funding from national, state, and local funders including the United Way and private foundations, and private donors are leveraged by funded Public Service providers.

Section 8 and MRVP funds: Section 8 is administered by the Chicopee Housing Authority and provides rental subsidies.

Continuum of Care fund: Project funds awarded to non-profit human service providers to assist in housing and services to homeless persons.

The HOME program matching requirements are met through State Housing Bond funds and the Mass Rental Voucher program. Matching funds requirements are monitored by the City of Holyoke as the HOME Consortium's Lead Agency.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City intends to dispose of surplus municipal property to further housing and economic development opportunities. While the redevelopment may not be achieved in the 2018-2019 program year, the commencement of disposition of River Mills parcels (Uniroyal) and a former school are anticipated.

Discussion

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs.

The Strategic Plan assesses the resources available to meet those needs. The City of Chicopee's investments will leverage public and private funds to address the economic development, affordable housing, community development, and special needs population needs.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|--------------------------------------|------------|----------|-----------------------------|---|---|--|---|
| 1 | Planning and Administration | 2015 | 2019 | Planning and Admin | NA | Economic Development Safe Affordable Housing Public Facilities, Parks and Infrastructure Public Services | CDBG: \$220,855 HOME: \$13,024 | Other: 0 Other |
| 2 | Section 108 Loan Payment | 2015 | 2019 | Non-Homeless Special Needs | West End | Public Facilities, Parks and Infrastructure | CDBG: \$365,000 | Other: 0 Other |
| 3 | Affordable Housing | 2015 | 2019 | Affordable Housing Homeless | Chicopee Falls, Chicopee Center, Willimansett | Safe Affordable Housing | CDBG: \$101,000 HOME: \$283,299 | Homeowner Housing Rehabilitated: 10 Household Housing Unit Direct Financial Assistance to Homebuyers: 15 Households Assisted |
| 4 | Public Facilities and Infrastructure | 2015 | 2019 | Non-Homeless Special Needs | NA | Public Facilities, Parks and Infrastructure | CDBG: \$200,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 85 Persons Assisted |

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|-----------------------------|------------|----------|--|-----------------|---|-----------------|---|
| 5 | Public Parks and Open Space | 2015 | 2019 | Non-Homeless Special Needs Non-Housing Community Development | NA | Public Facilities, Parks and Infrastructure | CDBG: \$50,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted |
| 6 | Public Services | 2015 | 2019 | Homeless Non-Homeless Special Needs | NA | Public Services | CDBG: \$145,000 | Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted |
| 7 | Economic Development | 2015 | 2019 | Non-Housing Community Development | Chicopee Center | Economic Development | CDBG: \$195,000 | Jobs created/retained: 7 Jobs |

Table 2 - Goals Summary

Goal Descriptions

| | | |
|---|------------------|---|
| 1 | Goal Name | Planning and Administration |
| | Goal Description | The funding necessary to properly administer Community Development Block grant funds. |
| 2 | Goal Name | Section 108 Loan Payment |
| | Goal Description | Funding for the anticipated payment of the Section 108 loan. Loan proceeds were used in the development of Senior Center |
| 3 | Goal Name | Affordable Housing |
| | Goal Description | Funding to oversee the Buyer Assistance program as well as to provide CDBG single purpose grants to low-income homeowners to reduce housing cost through energy conservation. |
| 4 | Goal Name | Public Facilities and Infrastructure |

| | | |
|---|-------------------------|---|
| | Goal Description | Funding to create a health facility for hospice patients. Funds to improve a group home for youth. Funds to support capital improvements of property owned /utilized by Nonprofit organizations |
| 5 | Goal Name | Public Parks and Open Space |
| | Goal Description | Funding to make Park Improvements in Low Moderate Income area. |
| 6 | Goal Name | Public Services |
| | Goal Description | Funds to a variety of non-profit partners |
| 7 | Goal Name | Economic Development |
| | Goal Description | Funds to provide Business Assistance in the Chicopee Center /West End Investment Zone |

Table 3 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The City anticipates that in new housing units the city will serve 15 low income households and 10 moderate income households.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The final allocation of federal resources has not been determined but for planning purposes the City has assumed level funding.

| # | Project Name |
|---|--|
| 1 | Planning and Administration |
| 2 | Section 108 Loan Playment |
| 3 | Business Assistance Program |
| 4 | Non-Profit Capital Improvement Program |
| 5 | Public Park |
| 6 | Public Facilities |
| 7 | Housing |
| 8 | Public Services |

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's priorities regardless of funding amount remain the payment of the Section 108 loan for the Senior Center. Absent a CDBG commitment, the debt would need to be from a general government source. The Section 108 payment requires 30 % of the Entitlement funds.

AP-38 Project Summary

Project Summary Information

| | | |
|---|--|---|
| 1 | Project Name | Planning and Administration |
| | Target Area | NA |
| | Goals Supported | Planning and Administration |
| | Needs Addressed | Planning and Administration |
| | Funding | CDBG: \$220,855 HOME:\$13,000 |
| | Description | Funds necessary to properly administer the CDBG and HOME programs. |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | The CDBG program is anticipated to assist over 1,000 low income households |
| | Location Description | NA |
| | Planned Activities | Planning and Administration of the programs |
| 2 | Project Name | Section 108 Loan Payment |
| | Target Area | West End |
| | Goals Supported | Section 108 Loan Payment |
| | Needs Addressed | Public Facilities, Parks and Infrastructure |
| | Funding | CDBG: \$365,000 |
| | Description | Funds to pay the debt service on the 108 loan used to develop the Senior Center |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | The Senior Center services hundreds of elderly households annually. |
| | Location Description | 5 West Main St., Chicopee |
| | Planned Activities | Pay debt |
| 3 | Project Name | Business Assistance Program |
| | Target Area | Chicopee Center |
| | Goals Supported | Economic Development |

| | | |
|----------|--|--|
| | Needs Addressed | Economic Development |
| | Funding | CDBG: \$195,000 |
| | Description | Funding to support For-profit business to create jobs |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | Estimated to create 6 fulltime jobs |
| | Location Description | West End Development Incentive District |
| | Planned Activities | Provide assistance to business to create jobs. |
| 4 | Project Name | Non-Profit Capital Improvement Program |
| | Target Area | TBD |
| | Goals Supported | Public Facilities and Infrastructure |
| | Needs Addressed | Public Facilities, Parks and Infrastructure |
| | Funding | \$200,000 |
| | Description | Funds to support capital improvements at properties utilized by Non-profits to provide services to low and moderate income persons |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | Estimated that funds will assist 3 Non-profits that provide services to over 200 households |
| | Location Description | Locations to be determined as Non-Profits request funds. |
| | Planned Activities | Rehabilitation/Improvements to existing Public Facilities |
| 5 | Project Name | Public Park |
| | Target Area | TBD |
| | Goals Supported | Public Parks and Open Space |
| | Needs Addressed | Public Facilities, Parks and Infrastructure |
| | Funding | CDBG: \$50,000 |
| | Description | Funding to Improve a public park/recreational facility. |
| | Target Date | 6/30/2019 |

| | | |
|---|---|---|
| | Estimate the number and type of families that will benefit from the proposed activities | Estimated to assist 100 households |
| | Location Description | TBD |
| | Planned Activities | Improvement to a public park |
| 6 | Project Name | Public Facilities |
| | Target Area | TBD- |
| | Goals Supported | Public Facilities and Infrastructure |
| | Needs Addressed | Public Facilities, Parks and Infrastructure |
| | Funding | CDBG: \$50,000 |
| | Description | Funds to |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | 8 |
| | Location Description | TBD |
| | Planned Activities | Rehabilitation of existing facility. |
| 7 | Project Name | Housing |
| | Target Area | City Wide |
| | Goals Supported | Affordable Housing |
| | Needs Addressed | Safe Affordable Housing |
| | Funding | CDBG: \$101,000 |
| | Description | Provision of financing to first time homebuyers and developers; Rehabilitation of homes, operation of energy conservation program |
| | Target Date | 6/30/2019 |
| | Estimate the number and type of families that will benefit from the proposed activities | 75 |
| | Location Description | TBD |
| | Planned Activities | Financing to eligible projects |
| 8 | Project Name | Public Services |

| | |
|--|--|
| Target Area | City-wide |
| Goals Supported | Public Services |
| Needs Addressed | Public Services |
| Funding | CDBG: \$145,000 |
| Description | Range of human services |
| Target Date | 6/30/2019 |
| Estimate the number and type of families that will benefit from the proposed activities | 200 |
| Location Description | City wide |
| Planned Activities | After-school programs, elder programs, health and nutrition programs, and homeless programs, |

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds will be focused in two areas - the West End Housing Development Zone, which includes Chicopee Center/Downtown, and the Uniroyal/Facemate project site. HOME funds will be targeted to the three lower-income neighborhoods - Chicopee Center, Chicopee Falls, and Willimansett.

Geographic Distribution

Rationale for the priorities for allocating investments geographically

The targeting of CDBG funds is a result of the need to support the existing Section 108 loan for the Senior Center and continued commitment to achieve economic development in the Downtown.

The rationale for HOME program homeownership geographic targeting is the goal to increase homeownership in the neighborhoods with the lowest homeownership rates. HOME rental targeting is a function of preservation activities and development opportunities.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Chicopee has adopted public policies and programs that encourage residential investment. These efforts include expedited permitting, government financing to reduce development cost, and high-density zoning regulations. The most significant opportunity is the creation of Housing Development zones that permit not only high-density zoning but also government assistance in the form of tax incentives to produce safe, affordable housing. In the past two years, the City has adopted one Housing Development Incentive Zone (HDIP) and has a second HDIP zone under consideration.

Additional factors that impact the production of Affordable Housing include:

- Costs associated with Mass Building Code;
- Hazards in the built environment such as lead paint;
- Cost of redevelopment of mills and brownfield sites.

The City continues to analyze opportunities to support affordable housing developments that respond to existing Community Need and that result in the de-concentration of deed-restricted housing. All applications for HOME Rental funds are reviewed in accordance with HUD's Site and Neighborhood Standards and the proposed Affirmative Fair Marketing plan.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City proposes the following actions to lessen the impact of public policies that represent barriers to affordable housing development:

- Participation on a regional level to encourage greater housing opportunities. In the upcoming year, the City has committed \$10,000 to participate in Regional Assessment of Fair Housing
- Utilization of Tax-title and/or Municipal Properties to expand housing and economic opportunities designed to increase resident income. The City has executed an agreement with a private developer to redevelop a brownfield site for a 24 Million dollar affordable assisted living project.
- Utilize HOME funds to insure affordable housing units are not lost. In the upcoming year, one expiring use project will be improved and preserved.
- Provide Down Payment and Closing Cost assistance to enable low and moderate income buyers to achieve homeownership.

- Support the redevelopment of Housing Development Incentive Zones that encourage high density land use. One HDIP Zone has been approved and has a project pending. A second HDIP zone is under consideration.
- Continue well-received Rental Property Training with a Fair Housing component - The Trainings targeted to owners of 3-8 unit properties are designed to increase the capacity of owners to provide safe, quality housing.
- Expand the Community Development website to include information for landlords and tenants.

Discussion

The City takes an active, on-going role in the expansion of affordable housing. These efforts seek to preserve the existing inventory of affordable housing; produce additional affordable housing units through zoning, tax incentives, and HOME financing; and improve access through community education to both rental property owners and residents.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The activities selected for funding in this program year 2018-2019 (Year 4 of the approved Consolidated Plan) are those projects that meet a priority need, are ready to proceed, and are likely to provide immediate benefits to low and moderate income persons. Eligible projects include payment on the Section 108 loan specific to the Senior Center development, the successful Non-Profit Capital Improvement and Business Assistance programs, improvement to Public facilities and parks, affordable housing development, first-time homebuyer assistance, and support to non-profit for the provision of services to low and moderate income persons.

After the allocation of funds necessary to administrate the programs (Planning and Administration) and loan payments under the Senior Center 108 loan, priorities were identified through a two methodologies. Eligible activities were selected internally through inter-departmental requests sought to identify opportunities for coordination and externally through a formal solicitation process.

Actions planned to address obstacles to meeting underserved needs

Many of the agencies providing direct care report that the demand far exceeds available resources. This has been especially acute as the area responds to the influx of evacuees from Puerto Rico. The City continues to evaluate the emerging needs and conducts a Need Assessment hearing prior to the release of our CDBG Request for Proposal release. The Needs Hearing is an opportunity for residents and agencies to give testimony and relevant data on underserved needs. Information gained at through regular contact and the hearing is used as the City makes funding priorities.

The City additionally seeks to expand the availability of affordable housing, which is a well-documented community need. Through the provision of HOME financing, tax incentives, and the reuse of surplus property, the City has added to its Affordable Housing Inventory. In the current year, the City has allocated funds to preserve an expiring use project, fund to two supportive housing projects and continue its first-time homebuyers program.

The City has supported and will continue to support the Continuum of Care efforts and programs. The City's Community Development Administrator serves on the Board of Directors of the CoC.

Actions planned to foster and maintain affordable housing

One of the City's highest priorities is the preservation and production of affordable housing. The City's membership within the Holyoke-Chicopee-Westfield Consortium provides access to HOME funding to address this goal. To date, the City has successfully maintained its' inventory of affordable housing, despite some projects reaching the end of their period of affordability. One current HOME-funded project is a 222 unit expiring use project. The City's commitment of HOME funds permitted the developer to obtain State financing, thus ensuring affordability for the next 50 years. By monitoring the Affordable Housing Inventory, the CD staff is aware of and able to be pro-active on any units at risk.

In response to the goal of the production of affordable housing, the City additionally has established high density zones and tax incentives. These efforts, which expand on the HOME financing made available to affordable housing developers year-round, are yielding results. Two rental projects with more than 200 units are in the development pipeline as a direct result of city actions.

The City will also operate a First-time Homebuyer program that provides forgivable loans to eligible households who purchase and occupy homes in CDBG target areas. The City utilizes HOME funds for the Buyer Assistance but has also established a general government funded program providing financial assistance to purchasers of three family properties.

Actions planned to reduce lead-based paint hazards

Hazards created by lead-based paint are addressed through enforcement of the Lead Paint Notification Laws, the promotion of the public funding for lead abatement Program, and the integration of lead remediation in the housing rehabilitation programs and affordable housing development programs.

Public Awareness and Education is the keystone of an effective public health policy. The Commonwealth's Childhood Lead Paint Prevention Program (CLPPP) provides a wealth of information on the hazards, safe treatment, and legal responsibilities related to Lead-based Paint Hazards. The CLPPP additionally tracks childhood blood testing rates and incidence of poisoning. The commitment to raise public awareness led to the passage of Massachusetts' Lead Law that requires property owners to remove or cover all lead paint hazards in homes built before 1978 if a child under six (6) resides in the home.

The City will continue to offer Rental Property Training Sessions targeting owners of properties with 3-8 units. The trainings focus on tenant-landlord law, fair housing, lead paint, and state sanitary code. The goal is to increase the expertise of the rental property owners and to improve the quality of this rental stock.

Actions planned to reduce the number of poverty-level families

The City of Chicopee has three overarching poverty reducing goals: economic growth, creation of living wage jobs, and self-sufficiency programs and support for households living in poverty. In the long term, this focus on economic development and creation of living wage jobs will mean that more Chicopee residents will be better able to afford housing in Chicopee. In the short term, support and self-sufficiency programs that reduce the likelihood of housing instability, especially of elders and disabled populations.

Performance measures for each Anti-poverty goal are as follows:

Economic Growth and Living Wage jobs

- Increase commercial property occupancy within Central Business District and Neighborhood Commercial Corridors; Three projects had been funded with a net outcome of 6 Full time jobs in the Central Business District. Additional funds are allocated in this fiscal year.
- Further development of Brownfield sites. One Brownfield redevelopment project slated to break ground this year is an affordable assisted living facility that was provided Tax Incentive to create affordable units and 65 Full-time living wage jobs.

Support and Self-Sufficiency Programs

- Increase Chicopee resident participation in Workforce Development programs;
- Reduce housing cost for low income households through energy conservation programs. The city has partnered with Greenspoon Foundation to conduct energy audit and access to energy saving improvements for thousands of Chicopee homeowners. The effort will be expanded this year to include a heating system program.
- Decrease the housing cost burden for low income persons through the preservation and production of affordable housing units.

Actions planned to develop institutional structure

The Institutional structure within the City of Chicopee has been developed over years of successful operation. Chicopee is truly a full-service community. Chicopee has departments including the Board of Health, the Council on Aging, and Veterans Services. In the current year, the City intends to launch a heating system repair program with referrals from those three municipal departments. The program will complement the federal Heating system

replacement program operated by the Valley Opportunity Council. In addition to the essential services provided by these programs, the Chicopee Housing Authority plays a key role in the provision of affordable housing

Through clearly defined roles and responsibilities within a collaborative working environment, the City of Chicopee has a delivery system capable of undertaking projects, programs, and services to meet the priority needs of low and moderate income residents.

The City will continue to enhance its program coordination functions, specifically in the areas of prioritization of projects and performance monitoring. Through interdepartmental communication, the Community Development Department will be readily available to identify ready-to-proceed public works and facility projects. The City will evaluate its process for selection of public service projects to include a greater focus on outcome measures.

Actions planned to enhance coordination between public and private housing and social service agencies

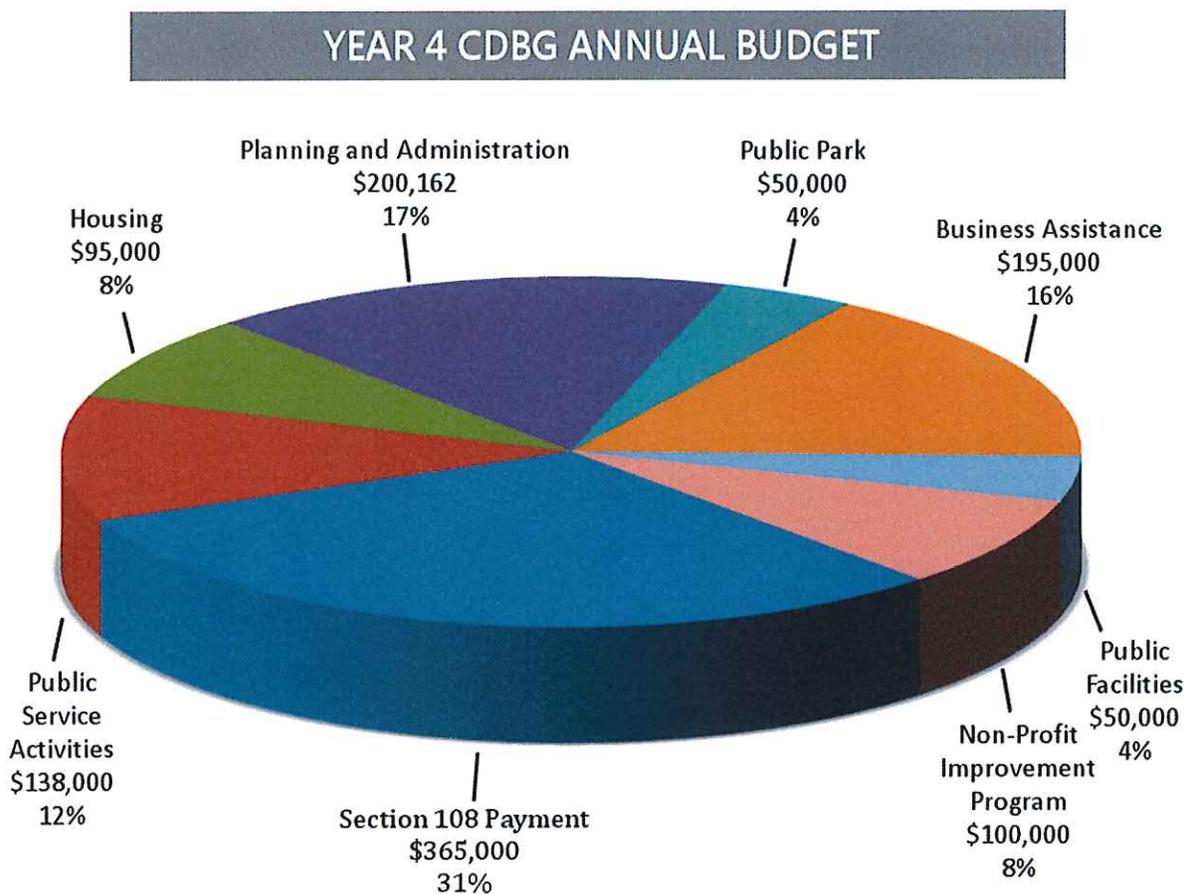
The City benefits from a strong network of regional housing and human services providers. The City directly operates quality programs for elders through its Council on Aging and for Veteran's through the City's Veterans office.

The City will continue to participate as a member of the Holyoke-Chicopee-Westfield HOME Consortium. Through this participation, the City is able to effectively coordinate its housing agenda with the surrounding communities.

Appendices

Contingency Plan

This draft Annual Action plan allocates the federal funds that the City anticipates to be available for the fiscal year July 1, 2018 through June 30, 2019 towards investments in public facilities, public parks, public services and affordable housing. The initial plan is based upon level funding and allocated the resources as follows.



In accordance with HUD's guidance, the City has developed a funding contingency plan in the event that federal funding is revised.

REDUCED FUNDING

If the City is to receive less funding, the Contingency plan

- One activity remains level funded - the Section 108 loan payment which is an ongoing obligation.
- Two activities - Planning and Administration and Public Services - will be proportionally reduced to 20 % and 15 % respectfully.
- The housing funds will receive consistent (level) funding.
- The two remaining activities - Business Assistance and Non-Profit - will receive proportional amounts of the remaining balance.
- Park Improvements will be eliminated, if necessary.

INCREASED FUNDING

If the City allocation is greater than anticipated, the contingency plan is as follows:

- Public Service and Planning and Administration activities will be increased slightly.
- Additional funding will be allocated to the Non-Profit Capital Improvement program.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|----------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | \$5,000 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | \$5,000 |

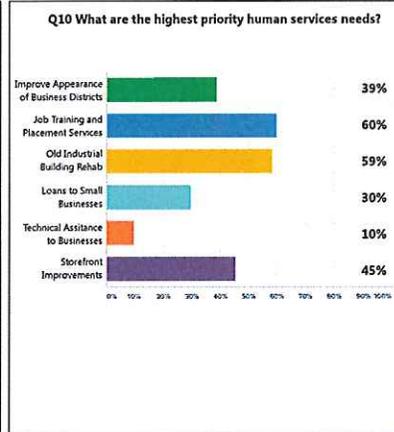
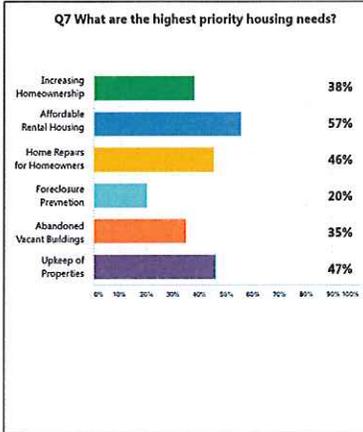
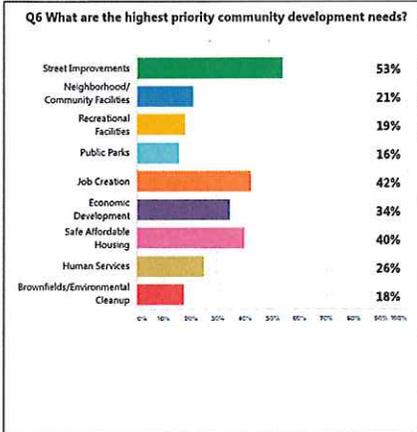
Other CDBG Requirements

| | |
|---|--------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 70.00% |

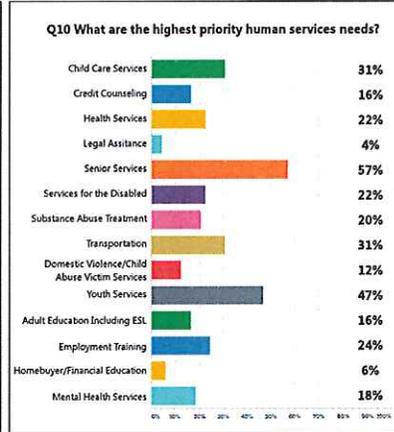
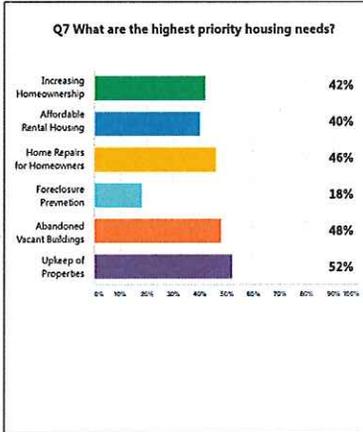
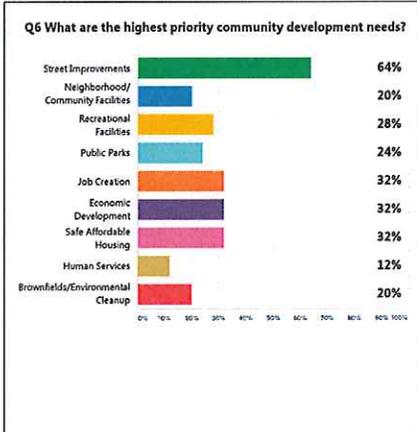
Appendices

Citizen Participation

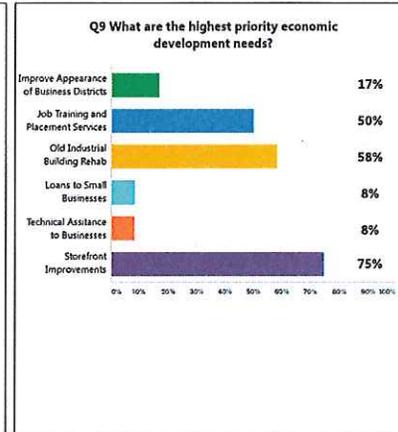
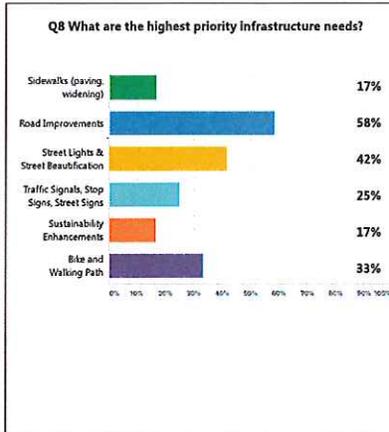
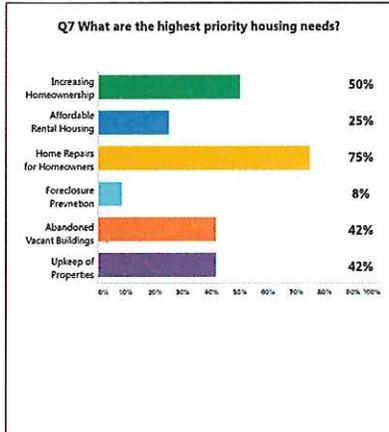
All Respondents (90 Responses):



Chicopee Residents (50 Responses):



Willimansett Neighborhood Residents (12 Responses):



City of Chicopee

Office of Community Development

2018-2019 Annual Action Plan

Community Needs Hearing

Wednesday January 17th at 10:00 AM

Veteran's Service Office

36 Center St, Chicopee, MA



Application Technical Assistance Workshop

For organizations interested in applying for CDBG funding

Tuesday, January 30th at 10 AM

Veteran's Service Office

36 Center St. Chicopee, MA

Those who need special assistance to participate should contact

the Office of Community Development at 413-594-1490

at least 72 hours prior to the event.

Julia Dias

Contact Group Name: Community Based Organizations

Members:

Alex Cantor
Andrea Marion
Anne Teschner
Clarisa Matlasz
Holly Chaffee
Holly E. Angelo
Jason Reed
Judith Kocik
Karen Blanchard
Karen Cavanaugh
Lisa Lovell
Pat Lamont
Priscilla Chalmers
Sherry Manyak
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Steven Huntley
Sue Madamba

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kbcavanaugh@womanshelter.org
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pchalmers@wmeldercare.org
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ssmith@porchlighthomecare.org
shuntley@valleyopp.com
smadamba@carecenterholyoke.org

City of Chicopee

Community Development Block Grant & HOME Program
Annual Action Plan 2018-2019

Community Needs Hearing

Wednesday, January 17th at 10:00 AM

Veteran's Services Office, 36 Center St., Chicopee

Individuals needing accommodations should
contact 413-594-1490

at least 72 hours in advance.



City of Chicopee

Community Development Block Grant & HOME Program
Annual Action Plan 2018-2019

Community Needs Hearing

Wednesday, January 17th at 10:00 AM

Veteran's Services Office, 36 Center St., Chicopee

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contact 413-594-1490
at least 72 hours in advance.



03073641

City of Chicopee

Office of Community Development

2018-2019 Annual Action Plan

Community Needs Hearing

**Rescheduled
Date !!**

Tuesday, January 23rd at 10:00 AM

Veteran's Service Office

36 Center St, Chicopee, MA



Application Technical Assistance Workshop

For organizations interested in applying for CDBG funding

Tuesday, January 30th at 10 AM

Veteran's Service Office

36 Center St. Chicopee, MA

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at least 72 hours prior to the event.

CHICOPPEE

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City of Chicopee
Community Development
Block Grant & HOME Program
Annual Action Plan 2018-2019

Community Needs Hearing
Wednesday, January 17th at 10:00 am
Veteran's Services Office
36 Center St, Chicopee



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should contact 413-594-1490 at least
72 hours in advance.

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THANK YOU FOR READING OUR PAPER.

CHICOPEE

www.ReminderPublications.com

City of Chicopee Community Development Block Grant & HOME Program Annual Action Plan 2018-2019

**Community Needs Hearing
Tuesday, January 30th at 10:00 am
Veteran's Services Office
36 Center St., Chicopee**



Individuals needing accommodations
should contact 413-594-1490 at least
72 hours in advance.

City of Chicopee

Community Development Block Grant & HOME Program
Annual Action Plan 2018-2019

Public Hearing

Tuesday, April 10th at 6:00 pm

Main Library, 449 Front St., Chicopee

Draft Annual Plan with proposed goals and funding priorities.

Individuals needing accommodations should contact
413-594-1490 at least 72 hours in advance.



City of Chicopee

Community Development Block Grant & HOME Program
Annual Action Plan 2018-2019

Public Hearing

Tuesday, April 10th at 6:00 pm
Main Library, 449 Front St., Chicopee

Draft Annual Plan with proposed goals and funding priorities.

Individuals needing accommodations should contact
413-594-1490 at least 72 hours in advance.



CHICOPPEE

www.ReminderPublications.com

City of Chicopee
Community Development
Block Grant & HOME Program
Annual Action Plan 2018-2019

Public Hearing
Tuesday, April 10th at 6:00 pm
Main Library, 449 Front St., Chicopee

Draft Annual Plan with proposed goals
and funding priorities.



Individuals needing accommodations
should contact 413-594-1490 at least
72 hours in advance.

Location for an accommodation? To be determined.

www.ReminderPublications.com

CHICOPPEE

City of Chicopee
Community Development
Block Grant & HOME Program
Annual Action Plan 2018-2019

Public Hearing
Tuesday, April 10th at 6:00 pm
Main Library, 449 Front St, Chicopee

Draft Annual Plan with proposed goals
and funding priorities.



Individuals needing accommodations
should contact 413-594-1490 at least
72 hours in advance.

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Chicopee

* b. Employer/Taxpayer Identification Number (EIN/TIN):

04-6001385

* c. Organizational DUNS:

0669812180000

d. Address:

* Street1:

38 Center Street

Street2:

* City:

Chicopee

County/Parish:

* State:

MA: Massachusetts

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

01013

e. Organizational Unit:

Department Name:

Community Development

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Kathleen

Middle Name:

* Last Name:

Lingenberg

Suffix:

Title:

Community Development Administrator

Organizational Affiliation:

Community Development City of Chicopee

* Telephone Number:

4135941490

Fax Number:

4135941495

* Email:

klingenberg@chicopeema.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

HUD

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnership Program - Entitlement

*** 12. Funding Opportunity Number:**

14.239

* Title:

Annual Action Plan

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Annual Action Plan for CPD Entitlement funds

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

| | |
|---------------------|---|
| * a. Federal | <input type="text" value="283,299.00"/> |
| * b. Applicant | <input type="text"/> |
| * c. State | <input type="text"/> |
| * d. Local | <input type="text"/> |
| * e. Other | <input type="text" value="550,000.00"/> |
| * f. Program Income | <input type="text" value="5,000.00"/> |
| * g. TOTAL | <input type="text" value="838,299.00"/> |

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

| Application for Federal Assistance SF-424 | | | | | | | | |
|---|--|-------------------------------|---|--|--|--|--|--|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | | | * 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision | | | * If Revision, select appropriate letter(s): _____ * Other (Specify): _____ | | |
| * 3. Date Received: _____ | | | 4. Applicant Identifier: _____ | | | | | |
| 5a. Federal Entity Identifier: _____ | | | 5b. Federal Award Identifier: _____ | | | | | |
| State Use Only: | | | | | | | | |
| 6. Date Received by State: _____ | | | 7. State Application Identifier: _____ | | | | | |
| 8. APPLICANT INFORMATION: | | | | | | | | |
| * a. Legal Name: City of Chicopee | | | | | | | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 04-6001385 | | | * c. Organizational DUNS: 0669812180000 | | | | | |
| d. Address: | | | | | | | | |
| * Street1: 38 Center Street | | | | | | | | |
| Street2: _____ | | | | | | | | |
| * City: Chicopee | | | | | | | | |
| County/Parish: _____ | | | | | | | | |
| * State: MA: Massachusetts | | | | | | | | |
| Province: _____ | | | | | | | | |
| * Country: USA: UNITED STATES | | | | | | | | |
| * Zip / Postal Code: 01013 | | | | | | | | |
| e. Organizational Unit: | | | | | | | | |
| Department Name: Community Development | | | Division Name: _____ | | | | | |
| f. Name and contact information of person to be contacted on matters involving this application: | | | | | | | | |
| Prefix: Ms. | | * First Name: Kathleen | | | | | | |
| Middle Name: _____ | | | | | | | | |
| * Last Name: Lingenberg | | | | | | | | |
| Suffix: _____ | | | | | | | | |
| Title: Community Development Administrator | | | | | | | | |
| Organizational Affiliation: Community Development City of Chicopee | | | | | | | | |
| * Telephone Number: 4135941490 | | | Fax Number: 4135941495 | | | | | |
| * Email: klingenberg@chicopeema.gov | | | | | | | | |

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

HUD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant- Entitlement

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant Annual Action Plan

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Annual Action Plan for CPD Entitlement funds

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

| | |
|---------------------|---|
| * a. Federal | <input type="text" value="1,171,855.00"/> |
| * b. Applicant | <input type="text"/> |
| * c. State | <input type="text"/> |
| * d. Local | <input type="text"/> |
| * e. Other | <input type="text" value="150,000.00"/> |
| * f. Program Income | <input type="text" value="5,000.00"/> |
| * g. TOTAL | <input type="text" value="1,326,855.00"/> |

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2014, 2017, 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

4-17-18

Date

Mayor

Title

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

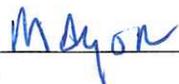
Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

4-17-18

Date



Title

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

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| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE Mayor |
| APPLICANT ORGANIZATION City of Chicopee | DATE SUBMITTED 5-14-18 |

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
 Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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| | |
|--|---------------------------|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE Mayor |
| APPLICANT ORGANIZATION City of Chicopee | DATE SUBMITTED 5-14-18 |