

Minutes from the City Council Mayor's Briefing on Tuesday August 1, 2023, at 6:30 pm in the Auditorium are as follows:

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| Laflamme, Frank N., President | At-Large Councilor | Present |
| Roy, Gerard (Jerry) A. | At-Large Councilor | Present via Zoom |
| Tillotson, James K. | At-Large Councilor | Present via Zoom |
| Zygarowski, Robert J. | At-Large Councilor | Present |
| McAuliffe, Joel D. | Ward 1 Councilor | Present |
| Brooks, Shane D. | Ward 2 Councilor | Absent |
| Lopez, Delmarina | Ward 3 Councilor | Present |
| Balakier, George A. | Ward 4 Councilor | Present |
| Krampits, Fred T. | Ward 5 Councilor | Present |
| Dobosz, Derek Gregory | Ward 6 Councilor | Present |
| Courchesne, William C. | Ward 7 Councilor | Present |
| Labrie, Gary R. | Ward 8 Councilor | Present |
| Pniak-Costello, Mary Elizabeth | Ward 9 Councilor | Present |

MO-1 Mayor's appropriation of Three hundred thirty-seven thousand seventy-eight and 08/100 dollars (\$337,078.08) to the following named account: Police Special Account for Purchase of Cruisers from available funds in the Stabilization Fund for Capital Budgeting Fund.

--Mayor stated every year we buy 6 cruisers, they run 24/7. Was in the budget. Lt. Laflamme stated yearly purchase of cruisers. Last few years very generous to make sure officers have what they need to keep the city safe. Getting 2022 models saving \$9000 per car. One year process to get new cars. Councilor Balakier stated are we able to trade any in? Lt. Laflamme stated don't work the number in for that, don't get much for them.

MO-2 Be it Ordained that Chapter 7 of the ordinances for the City of Chicopee as amended be and is hereby further amended as follows:

Human Resources (Group 2)

Add:

Benefits Coordinator #2 \$52,388.72 (Grade 8)

Said Ordinance to be effective August 1, 2023.

--Mayor stated 2 & 3 go together. No secret have one benefits coordinator. In light of finding out concerns/needs to be a second position to handle the workload. Steve Zajchowski stated critical to move forward.

MO-3 Mayor's appropriation of Fifty-two thousand three hundred eighty-eight and 72/100 dollars (\$52,388.72) to the following named account: Human Resources Salary Account for Benefits Coordinator from available funds in the Stabilization Fund.

--Mayor stated to help fund the position.

- MO-4 Mayor's appropriation of Twelve thousand and 00/100 dollars (\$12,000.00) to the following named account: D.P.W. Administration Salary Account for D.P.W. Superintendent from available funds in the D.P.W. Highway Salary Account for Highway Maintenance Man.
- Mayor stated Superintendent of DPW signed a new contract. Liz is willing to take a 5-year contract. Councilor Laflamme stated glad coming forward with the contract. She's doing a great job. Takes time to evaluate/prioritize. Excited to renew contract. Councilor Pniak-Costello stated outstanding job addressing issues for residents. Great asset to the city.
- MO-5 Mayor's appropriation of Six hundred and 00/100 dollars (\$600.00) to the following named account: D.P.W. Highway Salary Account for Prior Year Salary from available funds in the Stabilization Fund.
- Mayor stated clerical error. Liz stated just started taking on co-op students, one didn't submit hours. By the time it was discovered already in the new fiscal year.
- MO-6 Mayor's appropriation of Two hundred ninety-five and 00/100 dollars (\$295.00) to the following named account: D.P.W. Sanitation Expense Account for Clothing from available funds in the Stabilization Fund.
- Mayor stated reimbursement for work boots. Liz stated staff delayed submitting receipts. Was after the fiscal year. Councilor Laflamme stated can you come up with a policy? Liz stated they can submit up to the last day of June by contract.
- MO-7 Mayor's appropriation of Three thousand five hundred twenty-seven and 50/100 dollars (\$3,527.50) to the following named account: D.P.W. Administration Special Account for Gas & Oil from available funds in the Stabilization Fund.
- Mayor stated purchase order for fuel delivery. Difference upon estimated and actual delivery.
- MO-8 Mayor's appropriation of One hundred eighty-six and 22/100 dollars (\$186.22) to the following named account: City Hall Maintenance Expense Account for Light & Power from available funds in the Stabilization Fund.
- Mayor stated bill for 180 Broadway. Dave Rice stated P/O they had wasn't enough to cover the bill. Basic light/fire alarm and security system.
- MO-9 Mayor's appropriation of One thousand six hundred and six and 20/100 dollars (\$1,606.20) to the following named account: City Hall Maintenance Expense Account for Janitorial Supplies from available funds in the Stabilization Fund.
- Mayor stated janitorial supplies for the public safety complex. Dave Rice stated ordered on the last day of the fiscal year on accident.
- MO-10 Mayor's appropriation of Eighteen thousand forty-nine and 00/100 dollars (\$18,049.00) to the following named accounts:

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|----------------------------------|-------------------|
| T.V. Production Director Salary | \$165,400.00 |
| P.T. Chicopee TV Staff Salary | 100,000.00 |
| Chicopee TV Facilities/Equipment | <u>100,000.00</u> |
| Total | \$365,400.00 |

from available funds in the Receipts Reserved for Appropriation PEG Access Cable Account.

--Mayor stated type written amount is wrong. Correct to read 365,400.00. Andrew Vernon stated Chicopee TV staff and facilities. Councilor Laflamme asked what does the PT staffer do? Andrew answered they are not new positions.

MO-11 Mayor's appropriation of Forty thousand four hundred forty-eight and 73/100 dollars (\$40,448.73) to the following named account: Human Resources Special Account for Indemnifications of Police & Fire from available funds in the Stabilization Fund.

--Mayor stated self-insured, medical bills for Police and Fire. Savings are approximately half. Councilor Pniak-Costello stated self-insured, is that the same as being self-insured with the HR line item?

MO-12 Ordered that the City Council accept the attached named donation in the amount of Three hundred and 00/100 dollars (\$300.00) to the Chicopee Fire Department. Said donation is accepted in accordance with M.G.L. Chapter 44 Section 53A.

--Mayor stated generous donation. Thank the donator.

MO-13 Ordered that the City Council accept the attached named donation in the amount of Fifty and 00/100 dollars (\$50.00) to the Chicopee Public Library. Said donation is accepted in accordance with M.G.L. Chapter 44 Section 53A.

--Mayor stated donation in memory of Anna Czepiel.

MO-14 To the City Council:

You are hereby notified that I have this day appointed Timothy Reilly, 74 Bridge Street, Rear #3, Northampton, MA 01060 as Council Legal Counsel. Effective July 1, 2023.

*New Appointment

--Mayor stated Tim is here and working with you. Councilor Pniak-Costello stated appreciate all the help.

MO-15 To the City Council:

You are hereby notified that I have this day appointed Audrey L. Monroe, 19 Hillman Street, Chicopee, Massachusetts as a member of the Council on Aging to serve in such office for the term expiring on the 1st day of July, 2026. To which appointment I ask the confirmation of your honorable Council.

New-appointment

--Mayor stated had her meet with the COA Board of Directors. She's glad to join.

MO-16 Mayor's appropriation of Two hundred sixty-five thousand two hundred seventy-six and 76/100 dollars (\$265,276.76) to the following named account: Sanitation Special Account for Purchase of Sanitation Packer from available funds in the Stabilization Fund for Capital Budgeting Fund.

--Mayor stated time to buy a trash truck. Councilor Labrie asked how long will it take for the trash truck? Liz Batista stated not sure, still waiting 2 years for the ordered ones. Councilor Lopez stated won't come until 2025? Right expect to get at the end of 2024-2025 standard takes about a year.

MO-17 Mayor's appropriation of Eighteen thousand forty-nine and 00/100 dollars (\$18,049.00) to the following named account: Council on Aging Expense Account for Departmental Equipment from available funds in the Stabilization Fund.

--Councilor Laflamme stated a dishwasher for the kitchen. Very active for the community.

MO-18 Ordered that the City Council accept the donations in the amount of Five thousand three hundred forty-nine and 05/100 dollars (\$5,349.05) to the Chicopee Council on Aging for senior meals for the month of June, 2023. Said donations are accepted in accordance with M.G.L. Chapter 44 Section 53A.

--Councilor Laflamme stated standard every month.

MO-19 Ordered that the City Council accept the donation in the amount of One thousand four hundred ten and 00/100 dollars (\$1,410.00) to the Chicopee Council on Aging. Said donations are for senior programming and are accepted in accordance with M.G.L. Chapter 44 Section 53A.

--Councilor Laflamme stated every month have to accept.

--Mayor stated National Night Out is Monday. They have a rivalry, chicken wing eating contest. May have a visit from the air wing. Fun night for all.

Adjournment:

--Motion made by Councilor Lopez to adjourn the meeting at 6:59. Motion passed by a unanimous roll call vote. Councilor Brooks absent.

ATTEST:



Keith W. Rattell, City Clerk