

# CHICOPEE MUNICIPAL GOLF



## GOLF COURSE COMMISSION

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Gary Lonczak  
Chairman

Glenn LaPlante  
Vice Chairman

Rick Nadeau  
Recording Clerk

## GOLF COMMISSION MEETING MINUTES

April 17, 2019

**CALL THE MEETING TO ORDER**      6:00 p.m.

**Attendance:** Vice Chairman LaPlante, Commissioners LaPerle, Robak, and Nadeau, Director O'Neill, Concessionaire Poirier.

**Public Input:** It was suggested that a rope barrier be placed along the 7<sup>th</sup> hole cart path near the forward tees.

There was also a suggestion to request a part time position be added for Assistant to the Director. Subject to be taken up as new business.

**Communications:** The Senior Center has requested the use of a golf cart for their walkathon scheduled for May 17.

**Suggestion Box review:**      None

**Acceptance of March 12, 2019 Minutes:** Commissioner Robak made a motion to approve the minutes. Second by Commissioner Nadeau. Approved by all.

**Superintendent report:** Superintendent Bach was not in attendance but in an email details his input. Please see the email.

Observations by Commissioners: There are bunkers that still have large rocks in them. The 8<sup>th</sup> Green area still needs to be stump grinded by the Forestry Dept. and there are also 2 stumps to be grinded that remain near the 4<sup>th</sup> green. Director O'Neill will communicate with the proper parties to assure the work gets completed.

**Director Report:** Director O'Neill reports that 77 Annual Passes have been sold so far. He also reports that we've had a good start to the season with an excellent number of rounds played on the weekends.

League play has begun.

A daily log has been initiated by Director O'Neill to better track daily activity. The log details the number of rounds played as well as weather conditions for each day.

The Ladies Clinic is set for the first three Mondays in May. Director O'Neill will also be conducting a Wounded Veterans Clinic. It will be on Thursdays beginning May 9<sup>th</sup> and run for 6 weeks.

**Concession Report:** Concessionaire Poirier reports the tents will be set up within the next couple weeks.

He also reports new security camera and meal pager systems have been installed. WiFi has also been upgraded.

### **New Business:**

1. **March Financial Report Review:** The report was reviewed, with nothing outstanding to discuss.
2. **Course opening issues / actions:** The golf course opened with no issues to report.
3. **Geese Population Status:** Thanks to Lincoln (Superintendent Bach's dog) the geese population is under control.
4. **Process to install signage on buildings after resurfacing:** It was determined that all signage must be approved by the Commission. Director O'Neill will write up a Policy. It was suggested a second bag rack be purchased to help decrease the number of golf bags being leaned against the building.
5. **Plantings on hillside of 8<sup>th</sup> green. Plan and timeframe:** Stump grinding must be completed first. Director O'Neill will get in touch with the Forestry Dept. to complete the stump grinding.

6. **Brush removal around deck:** Superintendent Bach is aware of the request and will get to it as soon as possible.
7. **7<sup>th</sup> Green Conservation Issues:** The Conservation area directly abuts the 7<sup>th</sup> green area therefore there will be no tree removal. It was suggested that Director O'Neill initiate a meeting between himself, Superintendent Bach, the Conservation Commission and Northern Tree Service to discuss the possibilities available of improving air flow and sun penetration of the green area without infringing on conservation area.
8. **Review menu and pricing for concessions service:** The Commissioners decided to table the subject until next month's meeting.
9. **Lightening Detection system repairs (both locations):** The 10<sup>th</sup> fairway box has incurred water damage and will be repaired. All other boxes are in working order. It has been suggested that a Test Procedure and schedule for testing be written up to ensure the system is in working order.
10. **Inspection of backflow preventer status (Water Dept.):** The backflow preventer has been tested is working properly.
11. **2020 Budget submission feedback:** The budget will be reviewed at the City Counselor's meeting on April 29<sup>th</sup>.
12. **AJGA Tournament planning:** A Tournament Review Package has been distributed. A Planning Committee will be required to be set up ASAP.

**Old Business:**

1. **Update on clubhouse work:** Work is progressing well.
2. **Update on A/C Compressor for clubhouse:** Jim Horniak (School Dept.) has been checking the system daily and finds it in running order. He suggests installing a mini split a/c system be added if the current system is not adequate. Jim has volunteered the services of his department to install. Director O'Neill will determine if it's not too late to purchase a unit and charge it against the current budget proposal. If not he'll request pulling the money from one of the Revolving accounts.
3. **Update on tree work on 6<sup>th</sup> and 7<sup>th</sup> holes:** Superintendent Bach has delayed Northern Tree from returning to stump grind around the 6<sup>th</sup> hole until the golf course ground firms up. See above notes in New Business for the 7<sup>th</sup> hole update.

**4. Update on display board for Clubhouse:** The display board should arrive within the next two weeks.

**5. 2019 seasonal help hiring process update:** All employees have been hired and we are fully staffed.

**Review and signing of bills:** All bills have been reviewed and signed.

**DATE, TIME, SITE OF NEXT REGULAR / LEAGUE MEETING**

April 30, 2019      6:00 p.m.    Tuesday    Chicopee Country Club

**MEETING ADJOURNED:** Commissioner Robak made a motion to adjourn. Commissioner LaPerle second, approved by all. Meeting adjourned 7:45 pm.