

**Minutes of the Chicopee Retirement Board monthly meeting held on January 27, 2017 at 8:30 A.M. in the Auditor's Conference Room.**

**Present: Members O'Shea, Mailhott, Ference, Boronski and Riley  
Treasurer Laflamme**

**The Chairman called the regular meeting to order at 8:30 A.M.**

**A motion was made by Mr. Mailhott and seconded by Mr. Ference to accept and approve the *Minutes of the Regular Board Meeting and the Executive Session Meeting* that was held on December 14, 2016. The minutes will be placed on file. ALL IN FAVOR**

**A motion was made by Ms. Boronski and seconded by Ms. Riley to concur with the payment of Warrant #12/30/2016 and approve monthly expense warrants #12/28/2016 and #1/27/2017. ALL IN FAVOR**

**The following people applied for membership in the system according to statute:**

Corridan, Kevin, Group 1 – Law Department  
Fitzgerald, John, Group 1 – Law Department  
Laboy, Charles, Group 1 – School Department  
Lajoie, Jessica, Group 1 – Library  
Laughlin, Kathleen, Group 1 – Wastewater  
Lopez, Victoria, Group 4 – Police Department  
Maurer, Benjamin, Group 1 – Parks Department  
Morgan, Erik, Group 1 – Chicopee Electric  
Pressey, Jennifer, Group 1 – School Department  
Rajpold, Robert, Group 1 – Parks Department  
Remillard, Raymond, Group 1, Wastewater  
Rivera, Angelique, Group 1 – Library  
Salamon, Brett, Group 4 – Police Department  
Williams, Michael, Group 1 - Wastewater

**A motion was made by Ms. Riley and seconded by Mr. Mailhott to approve the above mentioned individuals for membership into the System. ALL IN FAVOR**

**The following members applied for superannuation retirement according to statute:**

Lapollo, Alexandria (Sandra) – Council on Aging Director – 26 years and 6 months of service – January 20, 2017.  
Lukasik, Ferdinand – School Department Custodian – 22 years and 8 months of service – March 3, 2017.

**Motion was made by Ms. Boronski and seconded by Mr. Ference to accept these retirement applications. ALL IN FAVOR**

**Survivor Benefits Under G.L. c. 32, section 9**

Bartosz, Edward – retired from the Fire Department on October 4, 1980 under Accidental Disability Option B passed away on January 1, 2017. Mr. Bartosz’s spouse, Grace is applying for Accidental Death Benefits under Section 9 due to the fact that he passed away from the same condition in which he retired.

**After a discussion and review of the necessary documents a motion was made by Mr. Mailhott and seconded by Ms. Boronski to approve the Accidental Death Benefits for Mrs. Bartosz under M.G.L. chapter 32 section 9 and submit the necessary paperwork to PERAC for their approval. ALL IN FAVOR**

**The following Retirement Allowance calculations were prepared for the Board’s approval according to statute:**

Beaudry, Theresa as of January 6, 2017 - \$26,140.32 yearly  
Broderick, Bryan as of January 3, 2017 - \$20,919.12 yearly  
Tellier, Susan as of January 3, 2017 - \$13,751.88 yearly  
Theroux, Donna as of January 13, 2017 - \$13,721.52 yearly

**Motion was made by Ms. Riley and seconded by Mr. Mailhott to accept these calculations. ALL IN FAVOR**

**The following Retirement Allowance re-calculations were prepared for the Board’s approval according to statute:**

Carroll, Nancy – retired October 16, 2015 – new yearly amount \$15,814.08  
Cominsky, Barbara – retired June 24, 2016 – new yearly amount \$20,929.08

**Motion was made by Ms. Boronski and seconded by Mr. Ference to accept these calculations. ALL IN FAVOR**

**COLA Increase** – COLA notice was received from PERAC for FY 2018.

Upon review of the information and after a discussion, a motion was made by Mr. Mailhott and seconded by Mr. Ference to notify the City Council that the Board is going to consider granting a COLA effective July 1, 2017 at a public meeting to be held on Thursday, February 23, 2017, the same day as the regular board meeting. ALL IN FAVOR

**Actuarial Valuation 2017** –

The board discussed having an actuarial valuation – after discussing this issue and bringing up the concerns of Mayor Kos, a motion was made by Ms. Boronski and seconded by Mr.

**Ference to have the actuarial valuation completed as of January 1, 2017 by the Board's actuary, Stone Consulting. They would like to have a comparison done of keeping the funding schedule the same, increasing it by one year and then by three years. Also a comparison needs to be done on changing the actuarial return rate to 7.5 % AND 7%. ALL IN FAVOR**

**Conflict of Interest Law-** Each Board Member received a copy of the Summary of the Conflict of Interest Law for Municipal Employees that needs to be reviewed and signed by the Member. A copy has been placed on file in the Retirement Board Office and the City Clerk's Office.

**PERAC Annual Statement 2016** – There will be training for the 2016 Annual Statement on February 15, 2017 at the Springfield Retirement Board that Anna Maria Hamblin and Michael Pluta will be attending.

**Directors/Administrators Conference** – May 15 and May 16, 2017 – a conference is being held on Martha's Vineyard for all Directors and Administrators. Topics will include: audits, forms, monthly reports, DRO's, etc. Conference cost is \$250.00 per person and hotel fee is \$199.00 per night. Anna Hamblin and Ana Gomes will be attending this conference.

**A motion was made by Ms. Riley and seconded by Mr. Mailhott to allow both Ana Gomes and Anna Maria Hamblin to attend this conference. ALL IN FAVOR**

**1099R Update** - the 1099R's were mailed on Tuesday, January 24, 2017 – the Executive Director just wanted to make mention that only two (2) hours of overtime were needed this year to complete this task compared to last year when 61.5 hours were needed between two staff members. A special thank you to Ana Gomes for all of her hard work and dedication in making sure that this task was completed without any complications. Thank you also to Mary Frisbie and Mike Pluta for helping Ana with the day to day tasks while this project was completed. The Board Members also expressed how thankful they were for the hard work and dedication that the staff has put in this month to make sure everything was completed in a timely manner.

**PERAC MEMO'S - 2016**

- #27 Tobacco Company List
- #28 2016 Disability Data
- #29 Buyback of Call Firefighter Time
- #30 Annual Review of Medical Testing Fees

**PERAC MEMO'S – 2017**

- #1 Updated Public Records Law
- #2 The Binding Effect of PERAC's Memo on All Retirement Boards
- #3 2017 Limits under Chapter 46 of the Acts of 2002
- #4 2017 Limits under Section 23 of Chapter 131 of the Acts of 2010
- #5 COLA Notice

- #6 Mandatory Retirement Board Training – 1<sup>st</sup> quarter of 2017
- #7 Actuarial Data Request
- #8 Continuing Membership – Non Full time members
- #9 Buyback & Make-up Repayment Worksheets
- #10 Domestic Relations Orders
- #11 Interest Rate for 2017 .1%

**LEGAL MATTERS** – We received the following information from Attorney Sacco:

1. Public Record Laws effective January 1, 2017
2. Police Details
3. “Once a member, always a member”

**Executive Session** –

A motion was made by Ms. Boronski and seconded by Ms. Riley to enter into Executive Session at 9:08 A.M. as per M.G.L. Chapter 30A section 21 for the purpose of discussing an involuntary accidental disability application. A roll call vote was taken as follows: Mr. Mailhott “yes”, Ms. Boronski “yes”, Ms. Riley “yes”, Mr. Ference “yes” and Mr. O’Shea “yes”.

**The following Involuntary Accidental Disability Application was submitted to the Board according to statute:**

Pete, Michael J. – Patrolmen at the Chicopee Police Department – Chief Jebb submitted an involuntary accidental disability application for Officer Pete.

After discussion and review of the correspondence from Chief Jebb regarding Officer Pete’s injuries a motion was made by Ms. Boronski and seconded by Mr. Mailhott to submit this application to PERAC for a medical panel review. ALL IN FAVOR.

**REPORTS AND NOTICES:**

- o Warrant #12/28/16, 12/30/2016 and 1/27/2017
- o Checking Account Reconciliation Report for November and December
- o Trial Balance Reconciliation Reports for the months of November
- o PERAC 2015 Schedule 7 Fee Report
- o SEI Investment reports ending 12/31/2016

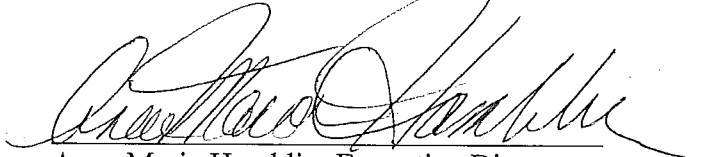
These reports were reviewed and placed on file.

**BOARD MEETINGS SCHEDULE FOR 2017** – the following is a list of Board Meetings for calendar year 2017 – each meeting will be held on a Thursday: January 26<sup>th</sup>, February 23<sup>rd</sup>, March 23<sup>rd</sup>, April 27<sup>th</sup>, May 25<sup>th</sup>, June 22<sup>nd</sup>, July 27<sup>th</sup>, August 24<sup>th</sup>, September 28<sup>th</sup>, October 26<sup>th</sup>, November 30<sup>th</sup> and December 28<sup>th</sup>. Meetings in 2017 will be held at 8:30 a.m. in the Auditor’s Conference Room.

January 26, 2017

360

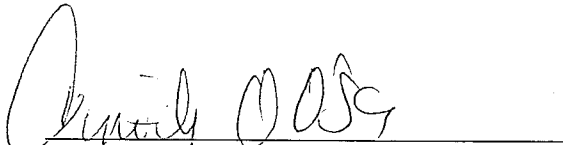
**A motion was made by Ms. Boronski and seconded by Mr. Mailhott to adjourn the meeting at 9:11 A.M. ALL IN FAVOR**



---

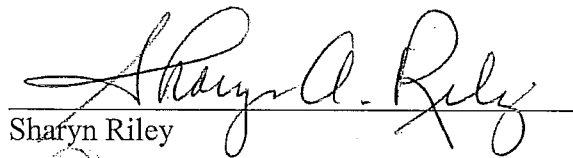
Anna Maria Hamblin, Executive Director

APPROVED: BOARD OF RETIREMENT



---

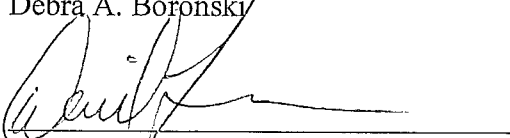
Timothy O'Shea



---

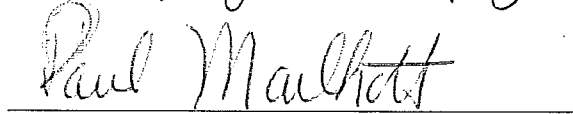
Sharyn Riley

Debra A. Boronski



---

David Ference



---

Paul Mailhott